

**UNAPPROVED MINUTES**  
**North Sioux City Planning Commission**  
**November 27, 2019**

The regular meeting of the North Sioux City Planning Commission was called to order by Streeter at 4:00 p.m.

Commission members present were: Holbrook, Linden, Mitchell, Olson and Streeter. Also in attendance were Building Inspector Gary Roan, City Administer Ted Cherry and Finance Assistant Jennifer Roupe.

Motion by Linden second by Holbrook to approve the agenda as presented. All members present voted aye.

Motion by Mitchell, second by Linden to approve the November 13, 2019 minutes as presented. All members present voted aye.

New Business:

**Building permit:TK3 Enterprises, LLC – Morton Building**

Roan updated member that the submitted building plans includes a drainage study and complies with the current ordinance. These plans, after approval will go in front of the NSC Economic Development members for final approval.

Motion by Mitchell, second by Olson to approve the building permit as presented. All members present voted aye.

Discussion: Building permit approval process: Cherry addressed Commission members that a City Council member has requested that the building permit approval process by Building Inspector Gary Roan.

Cherry addressed Commission that it was brought to his attention by a City Council Member that would clarify what building permits are brought to the board for approval that are not brought to them as of now and if they would like it changed. Currently Road is residential building permits that comply with all North Sioux City Ordinance's and requirement's. All commercial building permits will go in front of commission members along with any no compliance residential requests. Gary is contracted to do permit and site reviews. Not setback verifications.

Carpenter: No issue with current process of Roan reviewing and approving residential building permits that comply with all North Sioux City Ordinance's and requirement's.

Holbrook: No issue with current process of Roan reviewing and approving residential building permits that comply with all North Sioux City Ordinance's and requirement's.

Linden: No issue with current process of Roan reviewing and approving residential building permits that comply with all North Sioux City Ordinance's and requirement's.

Mitchell: No issue with current process of Roan reviewing and approving residential building permits that comply with all North Sioux City Ordinance's and requirement's.

Olson: No issue with current process of Roan reviewing and approving residential building permits that comply with all North Sioux City Ordinance's and requirement's.

Streeter: No issue with current process of Roan reviewing and approving residential building permits that comply with all North Sioux City Ordinance's and requirement's.

Other Business: Remodel Basement: 204 S Canterbury Cir.

Motion by Holbrook, second by Olson to adjourn at 4:39 p.m. All members present voted aye.

Dated this November 27, 2019

Jennifer Roupe

Finance Assistant