



Regular Meeting of the City Council

March 4, 2019 – 6:00 p.m.

City Hall

PROPOSED AGENDA

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Approval of Agenda
- E. Approval of Minutes: February 19, 2019 Regular Meeting
- F. Agenda Items
 - 1. Oath of Office – Mike Hamm – Finance Officer
 - 2. Police Officer Isaac Wodtke Introduction
 - 3. Planning Commission Appointments
 - 4. Military Road Bridge Update
 - 5. Culvert Repair Update
 - 6. Resolution 2019-01 - Update on Signatory of Accounts
- G. Community and Council Input
 - 1. SDML District Meeting – March 21st at 6:00pm
- H. Approval of Bills
- I. Adjournment

UNAPPROVED
North Sioux City, South Dakota
City Council Regular Meeting Minutes
February 4, 2019

Meeting called to order at 7:01 p.m. by Mayor Randy Fredericksen. Berg, Benson, Blaeser, Carpenter, Parks, Slater, Cropley and Green were present. Also, in attendance was City Administrator Ted Cherry and City Attorney Darrell Jesse.

Fredericksen led the Pledge of Allegiance.

Motion by Cropley second by Parks to approve the agenda with the change that the executive session include Personnel and Contractual. All members present voted aye.

Motion by Green second by Berg to approve the minutes as presented. All members present voted aye.

Cherry presented information on the two fiberoptic internet quotes received from FiberComm and Long Lines. The quotes are for 60-month terms and 300x300 mbps internet. Benson asked what speeds we are at now and the City is currently at a much slower speed. Matt Vanderpool clarified the information regarding speed that he previously found out.

Parks and Vanderpool had spoken regarding the internet proposals. Vanderpool explained a SIP trunk and how the City would be able to use that service. It is a grouping on internet for more lines to the City. This could reduce some charges on the services. Vanderpool also explained other services that might benefit from a SIP trunk. Parks also explained there were other conversations about possible wireless connections to other City owned facilities.

Cherry mentioned that both quotes are comparable and Fibercomm would offer the 300x300 service. Vanderpool stated that technology is changing so much that the larger speeds would be beneficial in the future. He stated that the longer-term contract would be beneficial at these prices.

Daphne Miller of Fibercomm presented information on their quote. Fibercomm is involved in wireless services. Their services are residential and commercial based. They were pursuing the option with the City for a long time. She clarified the fiber is expandable. Parks asked about where Fibercomm has residential fiber lines, Miller explained there is a lack in the area now, but that a new trunk line was ran recently.

Kimberly Luken from Beano and Sherry's asking about the 300x300 mbps services. Parks clarified to her from Fibercomm it would be included at no charge.

Parks asked about SIP trunk lines. Cherry stated it is something the City would need to work with Thompson Innovations on. They are going to provide a server upgrade quote and we can include that in the pricing. Fredericksen asked about the fiber line to the building. There is currently a fiber line between City Hall and the other buildings. Vanderpool clarified that upgrades would be needed. Miller explained the phone lines are not all at one location.

Amber Hopper from Long Lines explained their quote some. The Long Lines fiber is existing in the building. Vanderpool explained some of the connections currently. Slater asked about costs for the contract. There would not be a non-recurring charge for the services. Migration would be built in for the SIP trunk. Vanderpool talked about the POTS line to the Senior Center and other City properties.

Cherry asked about deferring action at this time. Parks stated the thought that would be a good idea. Slater asked for the 36 and 60-month options. Berg asked if both companies would be upgrading technologies and both confirmed yes. Growing into the system would be a good option.

Motion by Cropley second by Parks to table the discussion until more information can be gathered. All members present voted aye.

Cherry presented the advertising strategy for the Military Road Bridge closure. \$20,000 in funding is available at this time and approximately \$14,000 is presented. Additional funds could be used on other advertising outreach. Andrew Nilges presented the information on what has been pulled together. The current strategy is focus on digital and television advertising. Slater suggested extending the advertising out through the end of the project. Slater asked about the start dates on the construction. It should be sometime late April or early May. Berg asked if radio advertising was looked at. At this time, it was decided to go against it.

Kimberly Luken asked if the businesses would still have the opportunity for being spotlighted. Nilges confirmed this would still be an option. Luken also asked about social media advertising. Nilges stated he looked at that some, but it was coming in very expensive. Luken was concerned about the costs for social media presented. Nilges stated he would continue to look into social media advertising.

Motion by Berg second by Slater to move forward with the advertising as presented as well as social media options with the approved budgeted amount of \$20,000. All members present voted aye.

Cherry asked for guidance from Council on reporting from different organizations and departments. There are some groups that are presenting currently and others that are not. Slater asked what direction is going to the boards and if there are mission statements. Cherry stated that some have mission statements and others don't. Parks board has ordinance that oversees it. Other departments and organizations have mission statements. Slater also asked about whether more information needs to be given to the Parks Board in the future. Guidance could be given during the budgeting process. Carpenter is going to do some active recruitment for the Parks Board. Carpenter stated Bi-Annually would be appropriate for most departments and quarterly for Finance.

Cherry will pull together a schedule for presentations for the Council.

Cherry said there were a few Council members who asked about the meeting times. Green stated he liked the 7pm time and if earlier, others may be working. Slater stated the 7pm time seemed to work for him.

Motion by Benson second by Berg to change the City Council meeting times to 6pm. Yay – Berg, Benson, Blaeser, Cropley, Parks. Nay – Carpenter, Slater, Green. Motion passed.

Cherry presented information on the Streeter Drive Trail project. The City's portion of the project is \$81,575.55 with a total budget of \$326,302.21. The State of SD DOT would pay the remaining portion. The Right of Way certificate and utility certificate was presented. Parks asked when this would be done, and it will be done in FY2019. the Parks confirmed the location would be replacing current asphalt surface that is the only portion left on the trail. Cropley confirmed it would be done in 2019. Cherry stated a bid would be soon let through the state.

Motion by Cropley second by Benson to approve the documents presented. All members present voted aye.

Community Input:

1. Green asked about an odor at Royal Canin. Cherry will check with them. Please let him know when an odor is present so it can be addressed immediately.
2. Cropley asked on Planning Commission appointments. We should present that on the first meeting in March.
3. Cherry stated legislative days in Washington DC.

Motion by Parks second by Cropley to move into executive session at 8:07pm for personnel and contractual items in accordance with SDCL 1-25-2. All members present voted aye.

Regular session resumed at 8:48pm. No action taken

Motion by Berg second by Cropley to approve the bills as presented. All members present voted aye.

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|--------------------------------|-----------|--------------------------------|
| AXON ENTRPRS | 2,864.00 | PD-TASER (8) |
| BOMGAARS | 831.35 | CLTHNG ALLOWNC |
| COLONIAL LIFE | 139.14 | JAN2019 PREM 1/04, 1/18 |
| DAKOTA DUNES/NSC TIMES | 35.68 | PD-SUBSCRPTN RNWL |
| THOMPSON INNVTN | 1,630.00 | JAN2019 TECH SUPP |
| ELCTRCL ENGRNG & EQUIP | 88.92 | CH-LIGHT BULBS (36) |
| FLOYD RIVER MTRLS INC | 71.55 | STREET REP-PEA ROCK 3.18 TONS |
| FOLLETT SCHOOL SLTNS INC. | 1,191.50 | FEB2019-JAN2020 HOSTED MBRSHP |
| FOUR SEASONS NORTH | 249.5 | FEB2019 FITNESS CHGS |
| INTL ASSOC OF CHIEFS OF POLICE | 190 | 2019 MBRSHP DUES-HEADID |
| JACK'S UNFRMS & EQUIP | 99.8 | CLTHNG ALLOWNC |
| JEO CNSLTNG GROUP | 17,870.75 | NSC MLTRY RD DRNG |
| KEVIN ODELL ELCTRC | 197.96 | CH-RPRD EMRGNCY LGHT (2) |
| LOCAL NO. 749 | 231 | FEB2019 DUES |
| MCCOOK LAKE ASSOCTN | 25,000.00 | 2019 DNTN |
| MCINTOSH, DEREK | 42.71 | EXP REIMB-TRNG IN JOHNSTON, IA |
| MIDAMRCN ENERGY | 24.61 | 114 MAIN UTLTY CHGS |
| OFFICE ELMNTS | 195.16 | CH-COPY PAPER (4 BX), KEY TAGS |
| OFFICE SYSTMS CO | 134.12 | FEB2019 COPY & LEASE EXP |
| OVRDRV, INC. | 1,500.00 | 2019 LIB PRTCPTN |
| PRESTO-X CO | 226 | JAN2019 PEST CNTRL |
| SD DEPT OF HEALTH | 201 | 12/04-01/15 BOD, COLI, SOLIDS |
| SDML WRKRS COMP FUND | 18,086.00 | 2019 WRKRS COMP |
| SCRTRY OF STATE | 10 | MCCOOK CEM-RNWL |
| SIRCHIE FNDRPRNT LAB | 83.39 | PD-APPLICANT CARD (300) |
| VERIZON WIRELESS | 722.29 | JAN2019 CELL CHGS |

Motion by Parks second by Benson to adjourn at 8:49 p.m. All members present voted aye.

Approved

Randy Fredericksen, Mayor

Attested

Ted Cherry, City Administrator



City Council MEMO

504 River Drive
North Sioux City, SD 57049
Phone (605) 232-4276
Fax (605) 232-0506

To: North Sioux City – City Council
From: Ted Cherry, City Administrator
Date: 3/4/2019
Re: Police Officer Isaac Wodtke

Background: Isaac will be at the Council meeting to introduce himself to the Council. Isaac leaves for the SD Police Training Academy on March 10th.

Financial Consideration: N/A

Recommendation: N/A



City Council MEMO

504 River Drive
North Sioux City, SD 57049
Phone (605) 232-4276
Fax (605) 232-0506

To: North Sioux City – City Council
From: Ted Cherry, City Administrator
Date: 3/4/2019
Re: Planning Commission Appointments

Background: There are currently 2 positions and 2 alternate positions open on the Planning Commission. Advertisements were made to allow for letters of interest. 4 letters we received from the residents listed below.

Pete Holbrook – 102 Rose Street – Current Planning Commission member

Don Streeter – 702 Streeter Drive – Current Planning Commission member (Commission President)

Bob Davis – 211 N. Main St

Tony Carpenter – 205 Parkside Ave.

Financial Consideration: Board members are paid \$25 per meeting

Recommendation: Mayor will make a recommendation on who to appoint as the full board members and who he would recommend as alternates

City of North Sioux City'

To the Council of North Sioux City
who represent the planning Commission.

As a past member of the planning
Commission, I Don Struters would
like to continue to represent the
Commission the next few years.

The future growth of the city
looks great and I would like to
be a part of it.

Don Struters

Mayor and Council Member

North Sioux City, South Dakota

My name is Pete Holbrook and I have on Planning and Zoning Commission for 2 years. I would like to Continue with this board. I am an over 20 year citizen of North Sioux City. Watching the growth has been very interesting as well as seeing how the city government works. I hope you will consider my application for another term on the Planning and Zoning Commission.

Thanks Very Much

Pete Holbrook

102 Rose Street

North Sioux City

712-203-1023

605-232-8952

Bob Davis

211 North Main St.

N. Sioux City, SD

Cell # 712-574-0280

City Of North Sioux City, SD

Application for planning Commission

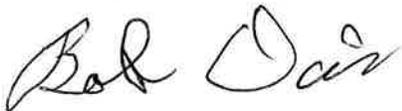
I have been in the Building & construction trades for 40 + years.

Here is a list of positions I have held in past years.

- North Sioux City Council Member
- North Sioux City Mayor
- North Sioux City P & Z Member
- Union County Commissioner for this area
- Union County P & Z Member
- Union County Representative on Dakota Dunes CID Board

It would be a privilege to serve on the P & Z board.

Sincerely, Bob Davis

A handwritten signature in black ink that reads "Bob Davis". The signature is written in a cursive style with a large, stylized "B" and "D".



206 Military Road
P.O. Box 1533
N Sioux City, South Dakota 57049
Telephone: (605) 242-9330 Fax: (605) 242-5334
tonyc@calhouncommunications.com

City of North Sioux City
504 River Drive
North Sioux City, SD 57049

January 15, 2019

Re: Planning and Zoning Board Vacancy

To whom it may concern;

In response to the notice included in last month's water bill, I would like to let it be known my interest in being selected to fill the current vacancy for the Planning and Zoning Board of North Sioux City. I believe that my background in communication systems construction and general knowledge of all types of construction would allow me to represent the City, the city residents, and the business community in a fair and experienced approach. AS a long time resident of N Sioux City, I would feel privileged to serve my community in this way.

Thank you for your consideration and I look forward to your descision.

A handwritten signature in blue ink that reads "Tony Carpenter". The signature is written in a cursive, flowing style.

Tony Carpenter
205 Parkside Ave.
N Sioux City, SD

To: North Sioux City – City Council
From: Ted Cherry, City Administrator
Date: 3/4/2019
Re: Military Road Bridge Update

Background: A pre-construction meeting was held in Sioux City on 2/28/2019 for the Military Road construction project which includes Military Road Bridge.

The primary contractor is PR Constructors. The subcontractor for the bridge portion is Hawkins Construction. JEO is the engineer on the project with Danny Strum being the primary contact.

The plan at this time is to have the bridge closure start on May 1st. The contract calls for 150 calendar days of construction on this project. The contractors are anticipating the work will take 147 calendar days. The anticipated completion date would be September 25th. In the event they fall behind on the work they would work Saturdays and Sundays. As you know, the City has an incentive in the contract of \$75,000 (\$2,500 per day) for early completion.

There is some concern about birds nesting on the bridge structure so netting will be placed to prevent them from doing this. Those nets are anticipated to be placed before the May 1st start date.

A public meeting will be held closer to the time of the start of construction at North Sioux City City Hall to inform interested businesses and citizens on the project, timeline, and to answer questions they may have.

The project also includes an update to the City's forcemain. The engineers are getting me more details on when this work will start and what will be needed from the City employees.

If there are questions that would need to be asked of the engineer or contractors, I can work with them to get answers.

Financial Consideration: None at this time

Recommendation: Update only.



City Council MEMO

504 River Drive
North Sioux City, SD 57049
Phone (605) 232-4276
Fax (605) 232-0506

To: North Sioux City – City Council
From: Ted Cherry, City Administrator
Date:
Re:

Background: The Council has previously awarded the culvert repair project to VanderPol Construction. Work on this project was expected to start on 2/15/2019.

Due to some unforeseen circumstances with the Corp of Engineers the project physical work on the project has not started yet. The Corp came back to the engineers and asked for additional safety precautions to be put into place. This is called an EAP (Emergency Action Plan). This would be used in the event there is an early thaw and rising water.

The engineers have had continued conversations with the Corp of Engineers and have a plan in place. We expect to have the Corp's signoff within the coming days.

There was equipment which had to be ordered and built for the project. This has been done and is on schedule.

It should be made aware to the Council that an extension on time may need to be offered to the contractor for the first deadline of March 15. We will actively engage the contractor on this extension. Because of the cold winter we don't believe there will be any issues with the project being delayed anymore. Other completion dates within the contract will remain the same at this time.

Financial Consideration: Informational Only

Recommendation: Informational Only



City Council MEMO

504 River Drive
North Sioux City, SD 57049
Phone (605) 232-4276
Fax (605) 232-0506

To: North Sioux City – City Council
From: Ted Cherry, City Administrator
Date: 3/4/2019
Re: Resolution 2019-01 – Signatories on Financial Accounts

Background: The resolution presented would update the people with access to sign for financial accounts for the City. The current people allowed to sign are Dan Parks, Randy Fredericksen, and Ted Cherry. Due to the appointment of Mike Hamm as the Finance Officer this needs to be updated with the banks. Mike Hamm would be added as a signor.

Darrell has provided information that both the City Finance Officer and the City Administrator are allowed to be on the accounts. The four signors should be enough in the event the normal signors, Randy and Mike, are not able to sign checks in the event they are unavailable.

Financial Consideration: None

Recommendation: Administration would recommend the approval of Resolution 2019-01

RESOLUTION 2019-01

A RESOLUTION CHANGING THE SIGNATORS ON ALL CITY SAVINGS, CHECKING, CERTIFICATE OF DEPOSIT, SAFETY DEPOSIT BOX, AND OTHER FINANCIAL ACCOUNTS

RESOLUTION OF THE CITY COUNCIL OF NORTH SIOUX CITY, SOUTH DAKOTA (“CITY”) CHANGING THE SIGNATORS OF THE City Savings, Checking, Certificate of Deposit, Safety Deposit Box, and other financial accounts.

WHEREAS, Due to the appointment of a new Finance Officer the signatories need to be updated one the financial accounts of the City of North Sioux City; and;

WHEREAS, The City of North Sioux City needs to have multiple signatories in the event one is not available;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH SIOUX CITY, SOUTH DAKOTA;

THAT, The signatories on all City of North Sioux City Savings, Checking, Certificate of Deposits, Safety Deposit Boxes, and other financial accounts shall be Randy Fredericksen (Mayor), Dan Parks (Council President), Mike Hamm (Finance Officer), and Ted Cherry (City Administrator).

The above Resolution was moved by Councilmember _____ and seconded by Councilmember _____ and was approved by a vote of _____ to _____ at a meeting duly called and held on _____.

Dated this _____ day of _____, 2019

Randy Fredericksen, Mayor

ATTEST:

Mike Hamm, Finance Officer

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution regularly presented to and adopted by the City Council of North Sioux City at a meeting duly called and held at _____ the _____ day of _____, _____, at which a quorum was present and voted, and that such resolution is duly recorded in the minute book of this Corporation; that the officers named in said resolution have been duly elected or appointed to, and are the present incumbents of, the respective offices set after their respective names; and that the signatures set opposite their respective names are their true and genuine signatures.

(SEAL)

Name; Title

UNAPPROVED MINUTES
North Sioux City Planning Commission
February 27, 2019

The regular meeting of the North Sioux City Planning Commission was called to order by Streeter at 4:01 p.m.

Commission members present were: Holbrook, Linden, and Streeter. Mitchell and Olson were absent. Also, in attendance were Building Inspector Gary Roan, City Administer Ted Cherry and Finance Assistant Jennifer Roupe.

Motion by Holbrook, second by Linden to approve the agenda as presented. All members present voted aye.

Motion by Linden, second by Holbrook to approve the February 13, 2019 minutes as presented. All members present voted aye.

New Business:

Variance Hearing – Rear Yard Setback – 3-season addition to existing deck - 206 S Churchill Circle - Christine Pulscher

Streeter opened the hearing at 4:02 pm.

Roan explained that decks can be outside of the building envelope but if a roof is added it is concerned part of the home. This deck was built outside of the building envelope, and the owner is purposing to add a three season porch to the existing deck.

Public input –Pulscher provided drawings with the specifications of the color, roof and materials along with letters of approval from five adjacent property owners. Pulscher was not aware of the setback issue at the time of purchase.

Brock DeVries – 206 ½ S Churchill Circle – addressed the members with his concern in regard to the future owners of these homes. His understanding was that the twin homes were to be uniform.

Motion by Linden second by Holbrook to close the hearing at 4:27 pm. All members present voted aye.

Motion by Linden second by Holbrook to approve the variance request. All members present voted aye.

Building permit process discussion – Cherry wanted the member to define what building permits Roan was able to approve without the request going through the Planning Commission Meeting. Roan in the past, has been approving building permit that are residential, conforming and have meet all specifications. Streeter said that as long as Roan is checking them out. Having Roan approve these permits would elevate the long wait time of waiting for a Planning meeting. Linden stated if the permit meets all criteria the permit should be approved by Roan. Anything questionable would be brought to the members of the board.

Motion by Holbrook, second by Linden to accept the building inspector to approve any residential, compliant building permits that meet criteria. All members present voted aye.

No building permits have been issued so no updates were given.

Other business:

Motion by Holbrook, second by Linden to adjourn at 4:38 p.m. All members present voted aye.

Dated this January 27, 2019

Jennifer Roupe

Finance Assistant