



North Sioux City, South Dakota
Regular Meeting of the City Council
January 4, 2016 – 7:00 p.m.
City Hall

PROPOSED AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes: December 21, 2015, Regular Meeting
6. Agenda Items
 - A. Hearing: Malt Beverage License Transfer
 - B. Planning Commission
 - C. Westshore Project – Greg Meyer
 - D. Senior Center
 - E. Approve Recurring Payments
 - F. Legal Newspaper Designation
 - G. City Depositor Designation
 - H. Holiday – Martin Luther King Jr
7. Community and Council Input
8. Executive Session*
9. Approval of Fines
10. Approval of Bills
11. Adjournment

*SDCL 1-25-2 (sections 1-5) allows a majority of the body present to vote to close a meeting when discussion revolves around personnel, legal matters or contract negotiations. Meetings may also be closed for certain economic development matters (SDCL 9-34-19).

APPROVED
North Sioux City, South Dakota
City Council Regular Meeting Minutes
January 4, 2016

Meeting called to order at 7:00 p.m. by Mayor Fredericksen. Beavers, Christiansen, Cropley, Parks, Slater, Reiff and Verdoorn were present. Also in attendance were Darrell Jesse, City Attorney, and Susan Kloostra, Finance Officer.

Mayor Fredericksen led the Pledge of Allegiance.

Motion by Beavers second by Parks to approve the agenda with removing the Planning Commission item, and adding Public Works Equipment Purchase and 2016 Election items. Unanimous.

Slater requested the addition to the Senior Center notes, to add the 9 a.m. time to the meeting date with the Merrills and to include that the deed had been signed at 5:30 p.m. Motion by Cropley second by Parks to approve the December 21, 2015 Regular Council Meeting Minutes with the changes Slater requested. Unanimous.

Motion by Cropley second by Beavers to open the public hearing for the transfer of two (2) retail malt beverage on-off sale liquor licenses at 7:04 p.m. No public input received. Council asked clarifying questions. Motion by Reiff second by Cropley to close public hearing at 7:06 p.m. Unanimous.

Motion by Beavers second by Cropley to approve the transfer of two (2) retail malt beverage on-off sale liquor licenses as presented. Aye: Beavers, Cropley, Parks, Slater, Reiff and Verdoorn. Nay: None. Abstain: Christiansen.

#1 Transfer Retail Malt Beverage On-Off Sale License:

From: McCook Lake Izaak Walton League, d/b/a Ike's Lounge, 100 South Derby Lane

To: Beano & Sherry's, d/b/a Conley Casino, 118 Military Road

#2 Transfer Retail Malt Beverage On-Off Sale License:

From: McCook Lake Izaak Walton League, d/b/a Ikes Casino, 100 South Derby Lane

To: Beano & Sherry's, d/b/a Farrer Casino, 118 Military Road

Public Works Superintendent Tim Hogan presented information regarding purchasing equipment to aide Public Works employees in safely putting up and taking down flags and Christmas decorations. A local rental company is selling a used forklift with a 49' reach for around \$35,000. A basket would also need to be purchased for an additional \$6,000. The equipment would also be used for other tasks. Slater recommended waiting to see how many times we need to use the equipment before making a decision. Beavers stated the equipment could be paid for within two years. Hogan will continue to explore other options, including state bid. No motion at this time.

Greg Meyer, City Engineer, requested Council's approval to advertise for bids for the Westshore Drive Reconstruction Project. Bids would be returned by February 12, before the February 15 Council meeting. For the bike trail portion, Meyer will continue exploring options but if necessary will acquire right of ways from the school district and Union County. Motion by Cropley second by Parks to advertise as outlined. Unanimous. Beavers inquired if Meyer has spoken with any residents. He reported he had talked to a few residents and Game, Fish & Parks had spoken to a resident, but typically a public meeting is held.

Slater shared with the Council the latest updates regarding the Senior Center. As requested by the residents, Parks, Slater and Mayor Fredericksen attended a meeting on December 30 held at the senior center. Slater relayed to the Council the meetings on July 20, September 8, November 16, December 7 and December 21 which lead up to the meeting on the 30. Slater reported there were 20-30 residents in attendance and it was a very positive meeting.

Items discussed at the meeting included: 1) The meeting on December 11 with Bill and Delores Merrill, as requested by them at the December 7 Council meeting. 2) The meeting objective was to discuss a long term

solution for the center, including bringing the Senior Center in as a City department, hiring a site director, and deed the building to the City. The Merrills agreed with all three of these items as well as retiring effective January 1, 2016. 3) The director's goal would be to serve those 50 years of age and older by providing social interaction and educational and recreational opportunities. 4) All agreed there would be no interruption to services provided by ROCS, VFW, American Legion, Boy Scouts, Big Sioux Township, Lions Club and the monthly commodities program. However services would be limited until a director could be hired. 5) A thorough question and answer time was held. Concerns were raised that it would not be a senior center, but it was reiterated that it would remain as the center for senior residents. 6) Any building needs would be addressed by a walk-thru with the City's building inspector. 7) It was reported that approximately \$6,000 was in the senior center's checking account. It was stated this money would be set aside as a city account.

Parks stated residents seemed receptive about being included in conversations about the center and the majority were supportive of the Council's action and the taking over of the program. Slater noted the meeting was recorded, if Council would like to listen.

Christiansen made the motion to designate any money from the Senior Center's checking account to be added to the City's general fund but placed in reserve account for only Senior Center purchases. Cropley seconded the motion. Unanimous.

Motion by Slater second by Parks to formally absorb the Senior Center as a department of the City of North Sioux City and to be fully funded by the City. Unanimous.

Mayor Fredericksen and Slater recognized the contributions each Council member has made while working with the Senior Center, stating it was a team effort.

Motion by Cropley second by Beavers to approve recurring payments and automatic withdrawals for 2016 as presented. Unanimous.

<u>Vendor</u>		<u>Amount</u>
Canon Leases		569.89
Principal Group Dental & Life Ins.	Estimate	1,900.00
WEX Fleet Fuel	Estimate	2,500.00
IRS Payroll Deposits (bi-weekly)	Estimate	8,000.00
US Bank Credit Card	Estimate	4,000.00
SD Sales Tax	Estimate	600.00
Verizon Wireless	Estimate	800.00
Wellmark Health Insurance	Estimate	16,500.00
Utility Customer Refunds	Various and under	50.00
VAST Telephone & Cable	Estimate	850.00

Each year the Council must designate its legal newspaper for all City minutes, hearings, notices, etc. Discussion was held. Parks asked if we are required to publish our notices in two papers. Christiansen stated in the past, it was necessary, but that it is no longer the case. Motion by Beavers second by Parks to designate the *Dakota Dunes/North Sioux City Times* as the official/legal newspaper for the City of North Sioux City. Unanimous.

Kloostra reported by statute we are required to designation the City's depositories for municipal funds. Kloostra advised we don't use some of the current ones listed in our ordinance. Motion by Cropley, as a first reading, to modify Ordinance 3.04 to recognize the depositories as directed by the Finance Officer. Beavers seconded the motion. Unanimous.

- Liberty National Bank
- 1st Financial Bank
- SDFIT (Gov't Cash Reserve Money Market)

It was noted that the next Council meeting will be held as scheduled on Monday, January 18, 2016, at 7:00 p.m.

The annual municipal election for North Sioux City will be held April 12, 2016. Motion by Cropley second by Verdoorn to advertise the vacancies as follows. Unanimous.

- One Council person, Ward One – 2 year term (Beavers)
- One Council person, Ward Two – 2 year term (Parks)
- One Council person, Ward Three – 1 year term (vacant)
- One Council person, Ward Three – 2 year term (Reiff)
- One Council person, Ward Four – 2 year term (Christiansen)

Community/council input:

1) Christiansen asked how long COBRA would be paid. Kloostra reported it had stopped December 31.

Motion by Parks second by Cropley to enter Executive Session at 7:59 p.m. in accordance with SDCL 1-25-2 (sections 1 and 4) to discuss personnel and contractual matters. Unanimous.

Regular session resumed at 9:15 p.m.

Slater made a motion to contract with a temporary agency to work at the Senior Center and to advertise for a Site Director using the previously posted job description as a template. Christiansen seconded the motion. Unanimous.

Motion by Christiansen second by Parks to increase Jennifer Roupe’s pay, due to expanded responsibilities, to \$16.75/hour effective immediately. Unanimous.

Motion by Parks second by Beavers for the approval of bills as presented. Unanimous.

US BANK	\$2,823.70	DEC 2015 CC CHARGES
BILLION AUTO CENTER	\$29,239.00	VEHICLE PURCHASE - 2016 DODGE RAM
EBSCO SUBSCRIPTION SVCS	\$394.57	SUBSCRIPTION RENEWAL
FOLLETT SCHOOL SOLUTIONS, INC.	\$1,149.00	FEB 2016-JAN 2017 MEMBERSHIP
GUMDROP BOOKS	\$3,066.79	BOOKS (199)
TEAMSTERS LOCAL NO. 120	\$246.00	JAN 2015 DUES
LUKEN MEMORIALS, INC	\$625.00	SET UP AND ENGRAVE VETERAN MEMORIAL NAMES
DEPT OF ENVIR & NATURAL RSRCS	\$60.00	2016 MEMBERSHIP DUES
SD MUNICIPAL LEAGUE	\$2,178.65	2016 MUNICIPAL MEMBERSHIP DUES
SD POLICE CHIEFS' ASSOCIATION	\$98.54	2016 MEMBERSHIP DUES
THE SIOUXLAND INITIATIVE	\$5,000.00	PLEDGE PAYMENT 5 OF 5
AMERICAN LEGAL SERVICES	\$14.48	PD COVERAGE
PAT BENSON	\$250.00	4QTR2015 P&Z MTGS
BGN INC	\$12,935.00	FINAL BILLING - 924 HARVEST BEND
BOMGAARS	\$63.03	SOLID PUNCH (2), CENTER PUNCH
P.A. BRAUNGER FOOD SERVICE	\$724.39	2015 CHILI FEED-FOOD SUPPLIES
CRARY, HUFF, INKSTER, SHEEHAN,	\$5,977.00	DEC 2015 LEGAL FEES
DAKOTA PUMP, INC	\$553.50	VTSCADA 200 TAG SOFTWARE RENEWAL
ELECTRIC INNOVATIONS	\$1,630.00	JAN 2016 TECH SUPPORT
FIVE STAR ENTERPRISES, INC	\$116.68	RECOGNITION PLAQUE - MEYER, BENSON
FOUR SEASONS NORTH	\$174.65	JAN 2016 FITNESS CTR MEMBERSHIP
GILL HAULING INC	\$8,635.55	NOV 2015 – RESIDENTIAL WASTE
GRAHAM TIRE CO.	\$590.92	DODGE - TIRES (4)
PETER HOLBROOK	\$250.00	4QTR2015 P&Z MTGS
INGRAM LIBRARY SERVICES	\$149.83	BOOKS (12)
KARA CORPORATION	\$693.00	EMPLOYEE HOLIDAY DINNER
KMEG-TV	\$763.00	ADVERTISING 12/03-12/30
KPTH	\$451.00	ADVERTISING 12/23-12/31
LAYNE CHRISTENSEN CO	\$9,913.60	MCCOOK LAKE WELL - REPLACE PUMP
LEADER-COURIER	\$34.90	SUBSCRIPTION
LINDEN, BAYNE	\$300.00	4QTR2015 P&Z MTGS
MB CLEANING	\$1,425.00	CLEANING – (3 BLDGS)
CHARLES MEYER	\$300.00	4QTR2015 P&Z MTGS
NOVELTY MACHINE & SUPPLY CO	\$68.82	NON-MERCURY LEVEL CONTROL (2)
OFFICE SYSTEMS CO	\$123.09	JAN 2016 LEASE & COPY EXP
PRINCIPAL LIFE INSUR CO	\$2,120.74	JAN 2016 LIFE/DTL PREM
SCHIMBERG COMPANY	\$116.92	PARTS (11)
SD DEPT OF REVENUE	\$201.00	11/17-12/14 -- BOD, SOLIDS
DONALD STREETER	\$300.00	4QTR2015 P&Z MTGS
WELLMARK BLUE CROSS	\$16,481.16	JAN 2016 INSUR PREM

As required by SDCL 6-1-10, the following is a list of the December 2015 payroll by department:

Finance	11,565.30
Library	6,812.60
Police Officer	33,302.36
Public Works	22,714.79

Also required in SDCL 6-1-10, the governing board shall publish a complete list of officers and employees salaries following the beginning of the fiscal year:

Mayor	Fredericksen, Randy	8,000.00	Annually
Alderman	Beavers, Harold	5,500.00	Annually
Alderman	Christiansen, Joan	5,500.00	Annually
Alderman	Cropley, Lesa	5,500.00	Annually
Alderman	Parks, Dan	5,500.00	Annually
Alderman	Reiff, Tammy	5,500.00	Annually
Alderman	Slater, Rodd	5,500.00	Annually
Alderman	Verdoorn, Clarence	5,500.00	Annually
Alderman	(vacant)	5,500.00	Annually
City Administrator	Cherry, Ted	71,500.00	Annually
Finance Assistant	Avalos, Lucero	13.84	Hourly
Finance Officer	Kloostra, Susan	55,000.00	Annually
Finance Assistant	Roupe, Jennifer	16.75	Hourly
Librarian	Goehring, Jerald	10.63	Hourly
Library Director	Matthys, Deborah	16.95	Hourly
Librarian	Messersmith, Kimberly	10.61	Hourly
Assistant Librarian	Nilges, Erin	14.66	Hourly
Police Officer	Close, Samantha	19.79	Hourly
Police Officer	Feller, Jonathan	18.20	Hourly
Police Secretary	Gorsett, Peggy	16.95	Hourly
Chief of Police	Headid, Rich	65,000.00	Annually
Police Officer	Mahlke, Faustin	16.59	Hourly
Police Officer	McIntosh, Derek	20.67	Hourly
Police Officer	Sharkey, Dustin	18.20	Hourly
Police Officer	Tyler, Aaron	21.07	Hourly
Public Works	Beavers, Danny	19.23	Hourly
Public Works	Beavers, Shane	19.23	Hourly
Public Works Superintendent	Hogan, Tim	62,000.00	Annually
Public Works	Jacobs, Tim	10.46	Hourly
Public Works	Montagne, Rusty	21.24	Hourly
Public Works	Watterson, Jerry	17.44	Hourly
Public Works	Wolverton, Larry	16.87	Hourly

Motion by Beavers second by Cropley to adjourn at 9:17 p.m. Unanimous.

Approved

Randy Fredericksen, Mayor

Attested

Susan Kloostra, Finance Officer

December 30, 2015
Meeting Agenda - Resident Meeting
Senior Center, 301 Military Road

- At the request of Bill and Delores Merrill a meeting was held on December 11, 2015 9:00 am with City Council members Dan Parks, Lesa Cropley and Rodd Slater. The object of the meeting was to discuss a long term solution to the City Council's action to defund the center.
- A long term solution was proposed that included the following criteria:
 - The Senior Center becomes a City Department.
 - North Sioux City hires a site Director.
 - The Senior Center building is deeded to North Sioux City.
- All parties agreed to these three items.
- It was agreed that things would continue as scheduled until January 1, 2016 at which point Bill and Delores would retire, turn in their keys, assist in the transition and enjoy the Senior Center as patrons. The center would be the responsibility of North Sioux City on Jan 1, 2016.
- The City's budget includes funding for a Senior Center Department.
- The City will seek applicants to fill the Director's position.
- The building was deeded to the city at approximately 5:30 pm December 11, 2015.
- The center will continue to operate as Department of NSC and will provide limited services until a Director is hired.
- When a Director is hired, their goal will be to serve all citizens including those 50 years of age and older. Objectives will be social interaction, educational opportunities and recreational opportunities.
- Administrative concerns: Security, Mail, Phone service, Inventory, Dissolving the Senior Board, Closing the bank account and transferring funds, hiring a cleaning service and determining capital projects and improvements.
- There will no interruption to services provided by ROCS, VFW, American Legion, Boy Scouts, Big Sioux Township, Lions Club and the monthly commodities program. Others?
- Questions & Answers