

Susan Kloostra

Subject: FW: Council Agenda

From: Brian Joel Damon [mailto:brianjoeldamon@gmail.com]

Sent: Tuesday, October 13, 2015 2:40 PM

To: Susan Kloostra <Susan.Kloostra@northsiouxcity-sd.gov>

Subject: Re: Council Agenda

Hi Susan,

I hope this will do.

It has been observed and taken into account that because of manpower issues, the amount of time to maintain the appearance of the flower pots (watering and having to move them each time the city mows) has taken away from time needed for other projects within the city and as a result has become problematic. This has been discussed at our board meetings and a decision was made to discontinue the flower pots beginning next year for this reason. There would be a significant savings to the city which includes \$5000 for flowers and planting of the pots. It is our understanding that it takes two city employees four hours twice a week to water the pots. This represents a significant savings in terms of manpower and frees up staff for more important issues and needs. As to the trees, it is my understanding that they have not been watered for three years, unless this was done once or twice just recently because of dryness. We can curtail plans to plant additional trees for the same reasons for discontinuing the pots.

There are alternatives that we have considered in lieu of the pots. One option would be artificial flower baskets that would hang on the metal light poles on River Drive and Military. These would last approximately 5 years and would only be required to be put up in the spring and taken down in the fall, significantly reducing man hours required to maintain them as compared to the pots. Another possibility would be banners on the same poles instead of the hanging pots that would only require installation with no maintenance.

Kindest regards,

Brian Joel Damon

brianjoeldamon@gmail.com

On Tue, Oct 13, 2015 at 10:16 AM, Susan Kloostra <Susan.Kloostra@northsiouxcity-sd.gov> wrote:

Brian,

You will be on the agenda for the October 19 meeting. However, I would like something in writing, to present to the council for them to review. Please be as descriptive as possible in what you would like the council to direct you on, and the financial implications of those options. This will allow for a more educated discussion and decision. I would need this before Friday at 10 am.

Thanks for your patience while I was out. Have a great day.

Susan

[605-232-4276](tel:605-232-4276)

Susan Kloostra

To: Buell Winter Mousel and Associates
Subject: RE: Casey's Lift Station

From: Buell Winter Mousel and Associates [mailto:bwma.pc@evertek.net]
Sent: Friday, October 16, 2015 2:38 PM
To: Susan Kloostra <Susan.Kloostra@northsiouxcity-sd.gov>
Subject: RE: Casey's Lift Station

Susan:

I am writing to provide some issues regarding the request by the group representing River Valley to expand the Casey's lift station. I received the information regarding River Valley yesterday, so I have not had much time to investigate the data. I had requested a spread sheet of the method used to calculate the estimated flows which has not been received. Therefore, I do not know if I agree with their calculations. My comments are as follows:

- 1.) The Exhibit 1 drawing prepared by Olsson Associates titled "River Valley Sanitary Flows" does not include the second River Valley apartment building and the duplexes under construction as part of the existing flow. The Olsson Associate representative indicated the map reflects the River Valley development as of July 1. What was originally 24 houses are now 40 duplexes. There will be an increase in flow to the Casey's lift station due to the building permits recently granted.
- 2.) The Casey's lift station was monitored for a couple of days in July of 2015. A rainfall event did not occur during the monitoring event, so the peak was not measured.
- 3.) Any increase in wastewater flow will further exceed the agreement with Sioux City, limit on volume of flow. I contacted the Sioux City Attorney this week, but she was not able to provide a response. Hopefully, we will get a schedule or indication of the Sioux City position next week.
- 4.) River Valley will request a modification to the Casey's lift station to accommodate their growth. The pipe in River Drive will accommodate the increased flow to 200 gpm for a short term but not long term. So any modification to Casey's at this time will require modification in the future to take the flow south to Sioux City.
- 5.) Ideas for short term capacity at Casey's lift station include the following:
 - a.) Modify the lift station with new pumps, electrical and controls for an estimated cost of \$175,000 to achieve a total capacity of 200gpm.
 - b.) Modify the Casey's lift station using existing City pumps for an estimated cost of \$150,000 to achieve a total capacity of 140 gpm.
 - c.) Change the motors in the existing Casey's lift station (if room is available), change the electrical service to achieve a 200 gpm capacity. This should be much cheaper, but the last 24 hours did not allow for me to estimate the cost of this work.
 - d.) Provide permanent or semi-permanent flow monitoring at the influent to the Casey's lift station to monitor peaks in flow and limit building permits as required to use the existing lift station capacity. The maps provided by Olsson and Associates are providing peak hour flows. The peak hour flow is based on a State design criteria. The actual measured peak flows are much less, but the flow gaging was for a short period of time which may have missed the possible peak. There are always rainfall or other events that may create a peak event that is not measured. The flow gaging equipment would have other long term benefits, and may be movable to other lift stations if needed for future planning. I have not obtained budget numbers for this option, but I would guess the cost to be less than \$10,000. Options a, b, or c, may still be needed after the flow data is obtained.
- 6.) I told the River Valley group that I would recommend that future building permit applications be denied until the wastewater capacity issue is resolved. I am making the recommendation to stop building permits for any development to the Casey's lift station.

7.) I recommend the City start the process of creating a TID over the River Valley development and the Weinberg property as soon as possible. Tax increment is loss with each new structure that is built and the sanitary sewer problem will require a lot of money to fix. If a TID is not acceptable, some other means of financing the needed sewer infrastructure is needed.

Sorry, that I was not able to attend the meeting on October 19. I should be done with my conflict by 9:00 p.m. and will stop by your meeting if you are still in session.

Greg

From: Susan Kloostra [<mailto:Susan.Kloostra@northsiouxcity-sd.gov>]
Sent: Thursday, October 15, 2015 8:01 PM
To: Greg Meyer (Buelle Winter Mousel)
Subject: Casey's Lift Station

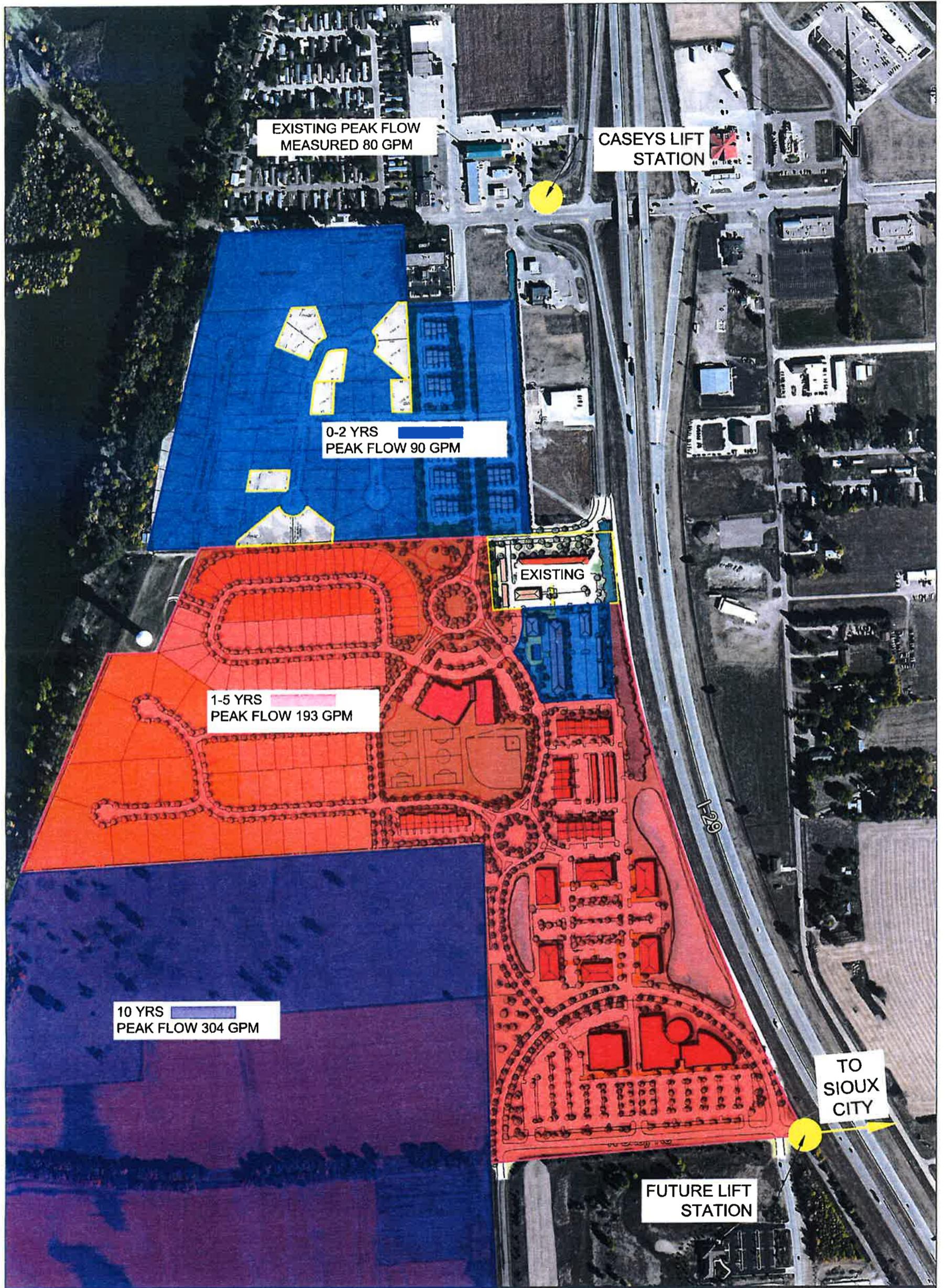
Greg,

I have the map to copy for the council for Monday's meeting. Are there any other documents to go with this? Were you planning to pull together costs for them to make a decision on? I'm wondering if you can type up a summary of the options available for the council to consider, as a way to make this discussion most productive.

Thanks for any help!

Susan Kloostra
City of North Sioux City
Finance Officer
Office: 605-232-4276
www.NorthSiouxCity-SD.gov

"Success is not final, failure is not fatal, it is the courage to continue that counts." - Winston Churchill



Susan Kloostra

Subject: FW: Westshore Paving
Attachments: Westshore Section.pdf

From: Buell Winter Mousel and Associates [mailto:bwma.pc@evertek.net]
Sent: Thursday, October 15, 2015 12:18 PM
To: Susan Kloostra <Susan.Kloostra@northsiouxcity-sd.gov>
Subject: Westshore Paving

Susan:

Attached is a drawing of another issue for the Council to consider. I recall the Council direction to add 10 ft. to the street for a bike trail. A paving contractor indicates a 41 ft. wide street (normal street width is 31 ft.) will require two separate pours as 41 ft. is wider than their paver. Two separate pours means one half is poured; then they must wait until the concrete develops enough strength to support the paving machine before the second half is poured.

To avoid the over width problem, I am suggesting the attached paving section which has the sidewalk on the west side of the street adjacent to the 31 ft. paving. The sidewalk/trail is on the west side to avoid the power poles and water main on the east side of the street.

There will also be the issue of removing trees from the Ike's south to Adams on the west side. I would propose to put the bike trail behind the trees along the lagoon to provide eye and noise protection of the trees for the lagoon. There would be an alternate trail route to cross the street at the Ikes and then back across the street at Adams.

Greg

*Buell Winter Mousel and Associates P.C.
705 Douglas St Suite 636
Sioux City, IA 51101
Phone 712-258-4202
Fax 712-258-3304*

Proposal

Page No.

of

Pages

AMERICAN ROOFING CO.

1745 Northshore Dr.
McCOOK LAKE, SD 57049
(605) 232-0403

PROPOSAL SUBMITTED TO <i>McCook Lake Ballpark Shelter</i>		PHONE	DATE <i>5-12-15</i>
STREET		JOB NAME	
CITY, STATE and ZIP CODE <i>McCook Lake S.D.</i>		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

Remove old roofing and haul away. Install 2x3 gutter apron, Roof Vents, Soil pipe flashing, Snow + Ice barrier, 30 lb felt, Lifetime Shingle

American Roofing will take care of workmanship defects for 10 years after Job completion

Labor + Materials
9,500.00



Roof is leaking. Council to agree to use contingent funds to pay for expense.

and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ _____).

I in a workmanlike above specifications I become an extra strikes, accidents cessary insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within _____ days.

es, specifications u are authorized ed above.

Signature _____

Signature _____

Date of Acceptance: _____

ENTIRE CON STAND

date	7/01/15
Estimate NO.	3448

Reyes roofing and repairs

1512 Nebraska st
Sioux City IA 51105
Phone 712-253-9802 SPANISH
Phone 712-899-3404 ENGLISH
Email oscar.rodriguez.77gmail.com

OWNER _____ phone _____

Charge to Chass

Address 10150

Job at North Shore Dr SD

Type building _____ size 28 sq

Estimate

MATERIAL TO JOB	BRAND	MATERIAL USED	Office use only
Timberline	28	sq	<p>TOP roof + \$2,000.00</p> <p>bottom roof \$5,000.00</p> <p>Tear off to the deck inspect for rotten sheathing install drip edge weather watch felt & HD lifetime warranty shingles.</p> <p>TOP + bottom \$7,000.00</p>
starter	2	blds	
Gutter metal	1	box	
D-style	0	—	
vent	8	PCS	
felt	2	rolls	
1 1/4" coil nails	2	boxes	
ridge	8	blds	
staple	3	boxes	
Plywood sheet	0	—	
concrete	0	—	
Weather watch	4	rolls	
			Subtotal
			Sales tax
			Freight
			TOTAL

Susan Kloostra

Subject: FW: Meeting info
Attachments: Fundraising letter.docx; North Sioux City Probation 11-24-14.docx; NSC August 2015.pdf

TO: COUNCIL

Karen and I spoke today. See her email comments below. Here are some additional comments from the phone conversation.

As of November 2014, NSC's meal site was put on probation from having a deficit. Typically after receiving a letter the site has 180 days to show progress. Karen has petitioned the her board to give an extension due to the turmoil at the North Sioux senior center; believing that after the interns had been there, she hoped things could be resolved and the site could recover.

The fundraising letter Danielle mailed was given to her by Karen, and it was provided by ROCS to Karen. Although the site has been on probation, it is not Karen's objective to close, unless her board requires it. Her board cares about the participants and is very tolerant to budget deficit issues. If her board sees something is happening, and the site is trying, they typically don't shut them down.

At end of the fiscal year, budget balances carry into the next fiscal year. The 2014-2015 deficit of approximately \$4,000 was carried forward, and the program currently has a deficit.

Thank you.

Susan
605-232-4276

From: Karen Janousek [mailto:kjanousek@rocsinc.org]
Sent: Friday, October 16, 2015 4:25 PM
To: Susan Kloostra <Susan.Kloostra@northsiouxcity-sd.gov>
Subject: Meeting info

Susan,

The fundraising letter is the actual letter we sent to Burke community businesses. We have tailored the letter to other sites that have been in debt in the last year. This letter has been used in the communities of Chamberlain, Burke, Kimball, Lake Andes, Stickney and White Lake. The Burke community raised right at \$5,000. It has been a very helpful tool for us in the last year. The letter was written by District III in Yankton.

The second attachment is the probation letter that was sent out last November and the third attachment is the most current Expense/Revenue report for the North Sioux City site.

If the city council has questions they would like answered on Monday night I can be reached on my cell phone 605-351-7215 otherwise I will plan on being at the November 2 City Council meeting.

Thank you for everything!

Karen Janousek
Director
ROCS-Dakota Senior Meals
PO Box 140
Lake Andes SD 57356
605-487-7634



Rural Office of Community Services, Inc.

Dakota Senior Meals

140 Hwy 50

PO Box 70

Lake Andes, SD 57356

605-487-7634 Office

605-487-7883 Fax



November 24, 2014

Dear North Sioux City Site Staff & Participants,

The Board of Directors of the Rural Office of Community Services, Inc. revised the January 22, 2008 policy of any nutrition site with a deficit of \$5,000.00 or more will have 180 days to rectify the problem to a deficit of \$2,500.00.

The Board of Directors met November 24, 2014 and decided the North Sioux City Nutrition site has 180 days (6 months) to get the deficit under \$2,500.00 or the site will have to be closed. As of October 31, 2014 the site has a deficit of (\$3,401.97).

Sincerely,

Frank Finney
ROCS-Board of Directors
Chairman

FINAL 2015

FY2015

NORTH SIOUX CITY EXPENSE/REVENUE REPORT

DAYS SERVED	CONGREGATE MEALS-MTD	HD MEALS-MTD	Average Meals Per Day
0	0	0	#DIV/0!

MEALS		YTD MEALS	
INELIGIBLE	ELIGIBLE	INELIGIBLE	ELIGIBLE
0	0	34	6569

EXPENSES	EXPENSES	YTD EXPENSES	Avg cost per meal
Personnel	1,028.82	39,142.40	\$ 5.93
Maintenance	-	973.35	\$ 0.15
Travel	-	102.08	\$ 0.02
Meal Delivery	-	-	
Utilities	-	2,100.00	\$ 0.32
Supplies	-	835.33	\$ 0.13
Equipment	-	-	
Raw Food	-	13,579.45	\$ 2.06
Insurance	-	492.05	\$ 0.07
Printing/Adv	-	353.30	\$ 0.05
Telephone	-	-	
Garbage	-	-	
Pace	-	-	\$ -
Postage	-	-	\$ -
Admin	127.09	5,755.05	\$ 0.87
Total	\$ 1,155.91	\$ 63,333.01	\$ 9.59

3.61 S/Fed
 350 donation suggestion
 7.11
 - 9.59 cost
 - 2.48 funds to be raised

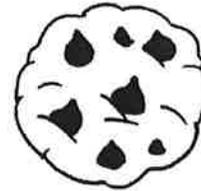
REVENUE	BUDGET	REV	YTD REV	BALANCE
Reimburse	204.00	0.00	34.89	(169.11)
Title 19		0.00	0.00	0.00
Donations	22,991.50	0.00	17,619.35	(5,372.15)
Fed/State	18,984.41	0.00	18,984.41	0.00
NSIP Funds	4,729.68	0.00	4,729.68	0.00
Match	2,109.38	0.00	1,853.04	(256.34)
Local Effort	7,916.63	0.00	10,932.84	3,016.21
Total	56,935.60	0.00	54,154.21	(2,781.39)
REVENUE PER ELIGIBLE MEAL		8.24	REV ALL MEALS	8.20

participants who are ineligible donation (under 60)
 City/Funds commodity \$1/ea

JUNE EXPENSES	1,155.91	Rev/Exp	(9,178.80)
JUNE REVENUE	0.00	FY 14 C/O	4,768.46
	(1,155.91)	BALANCE	(4,410.34)
Local Effort:	0		
Cash Match:	\$ -		

Sample from ROCS

Do you remember the chocolate chip cookies your grandma used to make for you? They were so tasty, but just as wonderful as eating them was sharing time with Grandma. Whether it was baking cookies or cooking a Thanksgiving turkey or buying an ice cream cone for a treat, grandparents rolled food and love together. Perhaps those are 'faded memories,' but would you be willing to 'pay it forward' to someone else's grandpa and grandma?



The Burke Nutrition Site works with the Dakota Senior Meals program through the Rural Office of Community Services (ROCS) in Lake Andes, providing a hot daily meal for seniors. However, the Burke Nutrition Site is currently running a deficit. Through the generosity of supporters, the deficit has been tackled over the past three years, but now totals over \$10,000. ROCS has been carrying the Site, but is unable to extend credit any longer.

So far in 2014, the Site has averaged nearly 30 meals per day. That is one out of every 20 people in Burke receiving a daily meal. Meals are available for anyone 60 years or older at a suggested donation of \$4 per meal, or whatever a person is able to pay. The cost of food, preparing, and delivering the meals averages \$7.36 per meal, with another \$1.09 for items such as utilities, insurance, telephone, garbage, etc. Federal, state, county, and city funds help cover part of the cost-gap, but the Burke Nutrition Site must fundraise nearly 13% of the budget.

For the home-bound, the delivery driver may be the only human contact that senior has in a day. Those who are able to eat on-site have a much-needed chance to socialize as well as share a nutritious meal.

We need your help! Unless the Burke Nutrition Site can raise \$10,000 in the next three months to cover the past and current deficit, the meals will come to an end this October.

You remember how much your grandparents enriched your life. Food was an important part of those memories. Will you please make a donation to the program to keep the food and socialization coming for our senior citizens?

Please send your contribution to:

Dakota Senior Meals
c/o Randy Sachtjen
First Fidelity Bank
Box 376
Burke, SD 57523



Thank you! Your donation is very much appreciated and is tax-deductible.

AUGUST 2015

FY2016

NORTH SIOUX CITY EXPENSE/REVENUE REPORT

DAYS SERVED	CONGREGATE MEALS-MTD	HD MEALS-MTD	Average Meals Per Day
21	265	224	23

MEALS		YTD MEALS	
INELIGIBLE	ELIGIBLE	INELIGIBLE	ELIGIBLE
4	489	8	1497

EXPENSES	EXPENSES	YTD EXPENSES	Avg cost per meal	
Personnel	2,905.76	9,126.00	\$	6.06
Maintenance	-	-	\$	-
Travel	-	-	\$	-
Meal Delivery	-	-		
Utilities	-	-	\$	-
Supplies	85.24	118.54	\$	0.08
Equipment	-	-		
Raw Food	1,277.08	3,174.40	\$	2.11
Insurance	56.90	170.70	\$	0.11
Printing/Adv	-	-	\$	-
Telephone	-	-		
Garbage	-	-		
Pace	-	-	\$	-
Postage	-	-	\$	-
Admin	342.07	1,031.48	\$	0.69
Total	\$ 4,667.05	\$ 13,621.12	\$	9.05

REVENUE	BUDGET	REV	YTD REV	BALANCE
Reimburse	48.00	13.00	31.00	(17.00)
Title 19		-	-	-
Donations	5,239.50	1,616.50	4,384.47	(855.03)
Fed/State	4,461.06	1,457.22	4,461.06	-
NSIP Funds	1,077.84	352.08	1,077.84	-
Match	495.67	-	-	(495.67)
Local Effort	1,702.64	8.00	134.62	(1,568.02)
Total	\$ 13,024.71	\$ 3,446.80	\$ 10,088.99	\$ (2,935.72)
REVENUE PER ELIGIBLE MEAL		\$ 6.72	REV ALL MEALS	\$ 6.70

AUG EXPENSES	\$ 4,667.05	Rev/Exp	\$ (3,532.13)
AUG REVENUE	\$ 3,446.80	FY 14 C/O	\$ (4,412.54)
	\$ (1,220.25)	BALANCE	\$ (7,944.67)
Local Effort:	\$8/Fareway jar		

Dear Jenny and Randy,

I wanted to take a moment
and say thanks you for donating the
South Dakota Flag to our Boy Scout
Council. We will continue to fly
at our Council Camps when troops from
South Dakota attend and at our
future regional events.

Thank you!



THANK YOU!