

## **SOUTH EASTERN DEVELOPMENT FOUNDATION**

The South Eastern Development Foundation was created to stimulate economic development through the creation of a regional revolving loan fund in Clay, Lincoln, McCook, Minnehaha, Turner and Union Counties. The Foundation provides financing to individuals seeking to start or expand a business or purchase a home through the 502 Home Loan Partnership Program. SECOG serves as staff for the Foundation.

## **DAKOTA BUSINESS FINANCE**

In partnership with the Small Business Administration, Dakota BUSINESS Finance provides financing for a wide range of businesses through the SBA 504 loan program. This program provides low interest, fixed rate financing for the purchase of long-term assets such as the purchase of land, purchase or construction of buildings, renovate or remodel existing facilities, or purchase of long-term machinery and equipment. Dakota BUSINESS Finance is able to finance businesses throughout South Dakota. SECOG serves as staff for the organization.

## **METROPOLITAN PLANNING ORGANIZATION**

The designated Metropolitan Planning Organization in the Sioux Falls urbanized area is the Urbanized Development Commission (UDC) of the South Eastern Council of Governments. The UDC directs and oversees all transportation planning and programming activities within the official Sioux Falls metropolitan planning study area. SECOG provides staffing for the UDC.

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## OVERVIEW

The South Eastern Council of Governments (SECOG) is a planning and development district that serves Clay, Lincoln, McCook, Minnehaha, Turner and Union Counties and the 40 municipalities located within those counties. SECOG was founded on the concept of regional cooperation and the sharing of services including access to professional staff. SECOG does not have any taxing authority, and membership in SECOG is voluntary. Board members consist of local elected officials, state legislators, and private citizens.

## MEMBERSHIP SERVICES

SECOG assists its members with the following core services as part of their membership dues:

### Project Development and Funding Applications:

- S.D. Department of Environment and Natural Resources
  - ⇒ Small Community Planning Grant
  - ⇒ State Water Facilities Plan
  - ⇒ Consolidated Water Facilities Construction Program Grant and Loan
  - ⇒ Clean Water and Drinking Water State Revolving Fund Loans
  - ⇒ Solid Waste Management Program Grant and Loan

- S.D. Department of Transportation
  - ⇒ Agri-Business Access Grant
  - ⇒ Community Access Grant
  - ⇒ Industrial Park Grant
- S.D. Governor's Office of Economic Development
  - ⇒ Community Development Block Grant Program
- Economic Development Administration
  - ⇒ Public Works Grant
  - ⇒ Economic Adjustment Assistance Grant
  - ⇒ Local Technical Assistance Grant
- U.S.D.A. Rural Development
  - ⇒ Community Facilities Loan
  - ⇒ Water and Wastewater Loans

### Land Use Planning and Zoning:

- Comprehensive Plans
- Zoning Ordinances
- Subdivision Ordinances
- Municipal Ordinances

### Geographic Information Systems:

- Comprehensive Planning Maps
  - ⇒ Current Land Use
  - ⇒ Future Land Use
  - ⇒ Major Street Plan

## CONTRACTUAL SERVICES

SECOG will assist its members and non-members with a variety of other services on a contractual basis including:

- Administration of State and Federal grants and loans
- Environmental Reviews
- Specialty Grants
- Ratemaker Water and Wastewater Utility Analyses
- Pre-disaster Mitigation Plans
- Local Emergency Operations Plans
- Housing Assessments and Developments
- Strategic Planning
- *Leadership Plenty* Training
- Geographic Information Systems
  - ⇒ City Maps
  - ⇒ Parcel Mapping
  - ⇒ 911 Address Mapping
  - ⇒ Market Area Analysis
  - ⇒ Transportation Mapping
  - ⇒ Facilities and Sign Locations
  - ⇒ Utility Infrastructure Mapping

**SECOG**

# **Grant and Loan Program Descriptions**

## **SECOG**

(Updated 1-22-2015)

### **South Dakota Department of Environment and Natural Resources (DENR)**

#### **State Water Facilities Plan (SWP)**

Projects requesting state funding must be on the State Water Plan. The State Water Plan is a listing of potential water projects. The board is responsible for placement of projects onto the plan. Projects placed on the plan in October are retained on the plan for two calendar years. Projects amended onto the plan throughout the year are retained for the balance of that year and for the entire calendar year that follows. The State Water Facilities Plan includes projects such as rural, municipal, and industrial drinking water; wastewater; storm sewer; and watershed restoration. Placement on the State Water Facilities Plan provides no guarantee of funding.

**Application Deadlines:** February 1, May 1, August 1, or October 1

#### **State Revolving Loan Fund Application (Drinking Water and Clean Water)**

The Drinking Water State Revolving Fund (SRF) Program and Clean Water State Revolving Loan Fund (SRF) were established to provide low interest loans for drinking water or clean water projects. Funding packages from the South Dakota Department of Environment and Natural Resources may come in the form of loan and grant.

**Application Deadlines:** January 1, April 1, July 1, or October 1

#### **Consolidated Water Facilities Construction Program**

The Consolidated Water Facilities Construction Program (CWFCP) is a subset of DENR financing in partnership with the State Revolving Fund. CWFCP provides grants and low interest loans for projects on the State Water Facilities Plan. With a single "Funding Application" for both the SRF & CWFCP, community infrastructure projects, such as drinking water, wastewater, storm water, and watershed restoration projects may be funded via these combined programs. DENR takes the Funding App and determines which projects get CWFCP grant dollars and which get SRF Loan Funds. A preliminary design or watershed implementation plan, including detailed cost estimates, must be included with the application.

**Application Deadlines:** January 1, April 1, July 1, or October 1

## **Economic Development Administration (EDA) Economic Development Assistance Programs**

Under the Economic Development Assistance programs (EDAP) Federal Funding Opportunity (FFO) announcement, EDA will make construction, non-construction, and revolving loan fund investments under the Public Works and Economic Adjustment Assistance Programs. Grants made under these programs will leverage regional assets to support the implementation of regional economic development strategies designed to create jobs, leverage private capital, encourage economic development, and strengthen America's ability to compete in the global marketplace. Non-profits, Institutions of Higher Educations, Cities, Counties, Tribes, or States are eligible to apply. Typically to be eligible an entity will have to demonstrate that they have suffered heavy job losses, high unemployment, or experienced negative economic effects caused by a recent natural disaster.

**Application Deadline:** The application deadline varies. Notice of Fund Availability (NOFA) will be issued when funds are available

## **Governor's Office of Economic Development (GOED)**

### **Community Development Block Grant (CDBG)**

The South Dakota CDBG Community Projects Account is available for a wide range of community development needs. Typical projects include water and wastewater infrastructure, community centers, workforce training, medical centers, and senior centers. The program allows the state to fund a variety of different projects in small cities and rural areas. All projects must meet one of HUD's national objectives, with the primary objective to benefit people of low-moderate income (LMI.) HUD/GOED recently released new LMI numbers for all local units of government in South Dakota.

**Application Deadlines:** April 1 and October 1 (Infrastructure Assistance, \$500,000 Max Grant Award)

### **Local Infrastructure Improvement Program (LIIP)**

The Board of Economic Development provides grants to assist in funding the construction or reconstruction of infrastructure for the purpose of serving economic development projects. Any local development corporation or political subdivision of the State may apply to the Board of Economic Development for a Local Infrastructure Improvement Grant under this program.

**Application Deadlines:** January 31, April 30, July 31, or October 31

## **South Dakota Department of Transportation (SDDOT)**

### **Transportation Alternatives Program (TAP)**

The TAP redefines the former Transportation Enhancement activities and consolidates these eligibilities with the Safe Routes to School (SRTS), Scenic Byways and Recreation Trails Programs. There will no longer be separate applications for Safe Routes to School, Transportation Enhancements or Scenic Byways. These project types should be submitted under this TAP call for Letters of Intent. The TAP's goals include expanding travel choices, strengthening the local economy, improving the quality of life, and protecting the environment. This competitive grant process is administered by the South Department of Transportation (SDDOT) Office of Project Development. Each grant will be for a maximum of \$400,000, although the SDDOT may approve a larger amount for phased projects. The minimum grant amount for infrastructure projects is \$50,000. There is no set minimum grant amount for non-infrastructure projects. There is an 18.05% local match requirement for each project.

**Application Deadline:** Letter of Intent submissions are typically due in mid-summer/July and Applications are typically due in early fall/September.

### **SD-DOT Transportation Economic Development Grants**

The South Dakota Department of Transportation has developed a grant program to foster economic development and enhance community access in South Dakota. The program has three categorical purposes. The Transportation Economic Development Grants provide for 60% of the construction costs of the project, not including engineering or utility work. Grant size is limited to \$200,000.

**Industrial Park Grants** will be made to any local unit of government for the development of new or expanded access for new industry located within industrial parks.

**Applications Deadlines:** April 15, July 15, or October 15

**Agri-Business Grants** will be made to any local unit of government for the development of new or expanded agri-business industries.

**Application Deadlines:** April 15, July 15, or October 15.

**Community Access Grants** are state funds for towns less than 5,000 in population and are for the construction or reconstruction of major streets in each town such as Main Street, the road to the elevator, schools, hospitals, etc.

**Application Deadline:** July 15

## **South Dakota Game Fish and Parks**

### **Recreation Trails Program (RTP)**

Recreational Trails Program (RTP) is a federal aid assistance program to help states provide and maintain recreational trails for both motorized and non-motorized trail use. The program provides up to 80% reimbursement funds for all kinds of recreational trail uses including, but not limited to: pedestrian use, bicycling, in-line skating, equestrian use, cross-county skiing, off-road motorcycles, four wheeling, or snowmobiling.

**Application Deadline:** This year's application deadline is April 10, 2015.

### **Land & Water Conservation Fund (LWCF)**

Land & Water Conservation Fund (LWCF) is a federal aid assistance program to help states provide outdoor recreation facilities. The program provides up to 50% reimbursement funds for acquisition and development of outdoor recreation projects. Eligible applicants include city, county, township and tribal governments. Some eligible projects may include, but are not limited to: playgrounds, ball fields, sport and play fields, picnic facilities, pools, ice rinks, golf courses, amphitheaters, winter sports facilities, visitor information facilities, and land acquisition. It is in the best interest of a community to begin project planning and development of match well in advance of the bi-annual application deadlines.

**Application Deadline:** Applications are available in the summer time every other year, with the next cycle deadline is anticipated in early fall/September 2016.

## **South Dakota Housing Development Authority**

### **Housing Opportunity Fund**

The South Dakota Housing Opportunity Fund (HOF) is designed to promote economic development in South Dakota by expanding the supply of decent, safe, sanitary and affordable housing targeted to low and moderate income families and individuals in South Dakota. Created via Senate Bill 235 "Building South Dakota Fund" during the 2013 legislative session, the HOF is being administered by South Dakota Housing Development Authority (SDHDA) and the SDHDA Board of Commissioners (SDHDA Board). HOF funds may be used for new construction or the purchase and rehabilitation of rental or home ownership housing, housing preservation, including home repair grants and grants to make homes more accessible to individual with disabilities, homelessness prevention activities, and community land trusts. Any for-profit entity, nonprofits entity, tribal government, housing authority, political subdivision of this state or agency of such subdivision, or agency of this state is eligible to apply for funding. More information on the program can be found in the Housing Opportunity Plan or by contacting: Scott Rounds South Dakota Housing Development Authority Phone: (605) 773-4532 [scott@sdhda.org](mailto:scott@sdhda.org)

## **Governor's House Program**

The Governor's House Program was created as a way to provide reasonably sized affordable homes to qualified individuals and families without using tax dollars. The Program puts inmates to work learning marketable skills for life outside of prison, while providing affordable energy efficient homes to those who may otherwise not be able to afford one. The simplified home design, in conjunction with the Governor's Inmate Training Program keeps the cost of these homes affordable. The Governor's House features two bedroom, 1008 square feet, and a three bedroom, 1,200 square feet, options, with electric or gas forced air heat, oak kitchen and cabinets, vinyl lap siding, vinyl windows with insulated gas, and 2 X 6 exterior wall construction with R-24 insulation.

### **Eligibility (2015):**

- For households with two or more individuals combined adjusted gross income cannot exceed \$45,220.
- For households with three or more individuals, combined adjusted income cannot exceed \$51,680.
- For families and individuals under the age of 62, net worth must be less than \$90,000 and less than \$70,000 in liquid assets.
- For families and individuals age 62 and older, net worth must be less than \$175,000 and less than \$100,000 in liquid assets.
- Home must be placed within South Dakota.
- Home must be used as the homebuyer's only residence.

### **Cost (2015):**

The price of a three bedroom Governor's House is \$45,500, with the two bedroom at \$39,800. This includes the price of the house, transportation to your lot, and placement on the foundation or basement. State, local tax and additional placement charges may apply. Those who purchase a Governor's home are responsible for obtaining financing to purchase the home, upgrade options, the building lot, foundation, sewer/water and other utility hookups, curb and gutter, appliances, garage, air conditioning system, deck/patio, and other amenities.

### **Sales Representative:**

SECOG is the Governor's sales representative for Brookings, Clay, Kingsbury, Lake, Lincoln, McCook, Miner, Minnehaha, Moody, Turner, and Union Counties. For any questions regarding the Governor's House Program please contact Bill Hanson by email at [bill@secog.org](mailto:bill@secog.org) or by phone at (605) 367-5390.

## CONTRIBUTIONS TO DATE

### Communities

Beresford Economic Development Corp.  
City of Baltic  
City of Brandon  
City of Canton  
City of Centerville  
City of Crooks  
Dakota Dunes CID  
City of Dell Rapids  
City of Elk Point  
City of Harrisburg  
City of Hartford  
City of Hurley  
City of Lennox  
City of Marion  
City of Monroe  
City of North Sioux City  
City of Parker  
City of Salem  
City of Sioux Falls  
City of Tea  
City of Vermillion  
City of Viborg  
City of Worthing

### Others

CDFI Technical Assistance  
Dacotah Bank  
East River Electric Cooperative  
Economic Development Administration  
Fannie Mae Corporation  
First Bank & Trust  
1st Financial Bank USA  
Ft. Randall Telephone  
Great McCook Development Alliance  
Home Federal Bank  
HUD EDI Federal Appropriation  
MinnWest Bank  
REDI Funds  
Rural Development  
SD Community Foundation  
SDHDA  
SDN Communications  
2nd District Economic Development Board  
Sioux Falls Area Community Foundation  
Sioux Valley Energy  
Sioux Valley Hospital  
The First National Bank in Sioux Falls  
US Bank Loan  
Xcel Energy

## BOARD OF DIRECTORS

Roger Weber, President  
Sioux Falls, SD

Todd Running, Vice President  
Sioux Falls, SD

Trent Prins, Secretary/Treasurer  
Sioux Falls, SD

Jennifer Larsen, Director  
Sioux Falls, SD

Ryan Ammann, Director  
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## SOUTH EASTERN DEVELOPMENT FOUNDATION

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## MISSION STATEMENT

Strengthening communities and stimulating economic development through small business lending and affordable housing initiatives.

## WHAT IS THE RLF?

The South Eastern Development Foundation was established to create and promote community and economic development in Clay, Lincoln, McCook, Minnehaha, Turner and Union Counties through the creation of a regional Revolving Loan Fund program. The Foundation will focus on providing affordable financial assistance to individuals that lack the capital to establish or expand a business. The intent of the Foundation is to work in conjunction with other funding sources to help fill the "gap" that often exists between conventional financing and an equity shortfall from the borrower.

The Foundation will measure its success by the number of borrowers it is able to assist, and the amount of jobs that are created and retained in the six county region as a result of the Foundation's participation in the financing of the project.

## WHO CAN APPLY?

Any individual or business located in Clay, Lincoln, McCook, Minnehaha, Turner or Union Counties.

## WHAT CAN THE MONEY BE USED FOR?

The Foundation will fund the following types of small business and entrepreneurial lending activities:

- Land
- Buildings
- Permanent Fixtures
- Equipment/Machinery
- Working Capital

*In accordance with Federal Law and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status.. (Not all prohibited bases apply to all programs.)*

## LENDING PARAMETERS

- Minimum loan amount: \$ 20,000
- Maximum loan amount: \$150,000
- All loans must be made in conjunction with another lending partner
- Loans must be made on a parity basis
- 1.5% loan origination fee

## INTEREST RATE

- Interest Rate: 4.75%-8% depending on the risk and location of the project
- Interest Rate: 2.25% for solid waste loans
- Fixed rate for life of loan

## LENDING ACTIVITIES

Lending activities will be amortized according to the following schedule with a five year balloon:

- |                       |          |
|-----------------------|----------|
| • Land                | 20 years |
| • Buildings           | 20 years |
| • Permanent Fixtures  | 20 years |
| • Equipment/Machinery | 15 years |
| • Working Capital     | 7 years  |

## EQUAL OPPORTUNITY PROVIDER

*USDA is an equal opportunity provider, employer and lender. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Ave., S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice), or (202) 720-5964 (TDD).*

*SEDF is an equal opportunity lender and provider.*



Committed to the future of rural communities.

## PRIVATE LENDER REQUIREMENTS

Must provide a minimum 10-year term on real estate and minimum 7-year term on machinery and equipment

Must provide market rates and fees

Pay one-time 1/2% fee to SBA on lender's portion of the loan

## BUSINESS OWNER FEES

One time processing fee (may be financed through loan proceeds)

On-going servicing fees included in the effective loan interest rate

Owners with a 20% or greater interest must provide a personal guarantee



## Board Members

Meredith Larson, President

Reggie Kuipers, Vice President

Nick Fosheim, Secretary/Treasurer

Tim Berger, Director

Scott Blount, Director

James Gordon, Director

Shawn Pritchett, Director

Kyle Raph, Director

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## dakota BUSINESS finance

INSPIRATION FROM YOU. SMALL BUSINESS FINANCING FROM US.



**SBA 2010  
Certified Development  
Company of the Year**

# INSPIRATION FROM YOU. SMALL BUSINESS FINANCING FROM US.



## SBA 504 PROGRAM

The 504 Program provides long-term, fixed rate financing for major fixed assets at below market interest rates to new or expanding businesses

## 504 Structure

50% Lender: 1st Lien Position

40% DBF: 2nd Lien Position

10% Equity Injection (Start-up business or special purpose building will require 15% equity, if both, 20% equity required)

Minimum 504 Debenture: \$25,000

Maximum 504 Debenture: \$5,000,000

- \$5.5 million: Manufacturing and Energy Efficiency Projects

Rate: Determined when 504 Debenture is sold

Term: 20 years for Real Estate and 10 years for Machinery/Equipment

Prepayment: A decreasing prepayment penalty exists during the first five years of a 10-year term and the first ten years of a 20-year term

## JOB CREATION

One job per \$65,000 in 504 funds or one job per \$100,000 if small manufacturer.

There is no job requirement if project meets another public policy goal such as rural development, woman-owned business, veteran-owned business, minority-owned business, or energy efficiency projects.

## ELIGIBLE APPLICANT

Business is a for-profit corporation, partnership, or sole proprietorship.

Net Worth must not exceed \$15 million and Average Net Profit After Tax must not exceed \$5 million for the preceding two years; or meet SBA 7(a) size requirements

## INELIGIBLE APPLICANT

- Non-profit business
- Speculative development
- Lending institutions and insurance companies
- Gambling concerns and private clubs

## ELIGIBLE USES

Land acquisitions, existing building purchase, construction/renovation, expansion, machinery/equipment, leasehold improvements, soft costs

## OCCUPANCY REQUIREMENTS

If the project involves the purchase of an existing building, the business must occupy at least 51% of the leasable space

For new construction, the business must occupy at least 60% of the leasable space immediately with the intent to occupy more than 60% within three years, and 80% of the space within 10 years

## INELIGIBLE USES

Investment property, residential, inventory, refinancing, working capital, construction financing

July 20, 2105

With the passing of the Older Americans Act (OAA) in 1965, the Administration on Aging has provided services to seniors in the communities in which they reside.<sup>1</sup> Authorized under the OAA, Title III provides appropriations to agencies of aging for the purposes of providing nutritional congregate and home delivery meals to seniors.<sup>2</sup> Currently in North Sioux City, South Dakota the Dakota Senior Meals (DSM) program under the auspices of Rural Office of Community Services, Inc. (ROCS) administers congregate and home delivery meals to seniors age 60 years and older. Congregate meals are served at the North Sioux City Senior Citizens Center (NSC Senior Center). In the recent years the relationship between NSC Senior Center and the DSM program has become strained causing issues and low senior participation at the NSC Senior Center. Recently ROCS has threatened to remove the DSM program from the NSC Senior Center if concerns are not addressed. According to city council members, the City of North Sioux City provides a large percentage of the funds to the NSC Senior Center. Each entity shares a common goal; provide seniors with services that promote health and wellbeing, however tensions remain. Therefore, University of Iowa MSW students have been asked by the City of North Sioux City, Senior Center Oversight Committee to provide a needs assessment in order to identify gaps, barriers, and offer possible recommendations.

### ***Key Informant Interviews***

In order to gather feedback from key informants, community members, and DSM program and NSC Senior Center participants, several days were spent slightly before, after, and during the noon meal at the NSC Senior Center. Participants of the congregate meals were invited to share concerns during this time and observations were made. As time progressed, it became necessary to provide the community of North Sioux City needed an opportunity to voluntarily share their thoughts, feelings, and ideas about the NSC Senior Center. Fliers were also hung throughout the community and advertised in the local papers in order to gain involvement from various points of view. Focus groups with various members of the community were held at the North Sioux City library for three consecutive Fridays, June 12<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup>. Homebound participants of the DSM program at Prairie Lakes and North Park independent living apartments were interviewed in their homes. In addition to interviews with participants, Karen Janousek, Danielle Atchinson, Bev Green, and various other informants were also interviewed.

### ***Census and Demographics***

Taken from the 2009-2013 Census Bureau, American Community Survey, 18.1% (451) of the total population (2,509) is age 60 and over in the community of North Sioux City, South Dakota<sup>3</sup>. According to financial reports, personal communications, and observations, the average number of congregate meals served is 13 to 14 per day with an average of 5 to 6 participants residing in Iowa and remaining residents of South Dakota. The highest attendance observed (16

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<sup>1</sup> (Norma and Schimmel 2010)

<sup>2</sup> (National Council on Aging n.d.)

<sup>3</sup> (U.S. Census Bureau 2009-2013)

participants) was on a Thursday, where Lincare had set up a table for nebulizer checks and a drawing for a box of chocolates.

### ***Historical, Political, and Economic Context***

In 1979, the North Sioux City Senior Citizens Center, a non-profit organization, was created for the purpose of providing services, programs, resources, and a gathering place for senior residents in the city of South Dakota. Since its inception, board members were established, by-laws were created, and the NSC Senior Center has provided a center for seniors to gather, socialize, and share congregate meals. Prior to the center's relocation in 2012, the NSC Senior Center was located at 114 Main St. across the road from its current address, at 301 Military Rd, the old police station.<sup>4</sup>

Since 2000, the NSC Senior Center has partnered with the DSM program. Dakota Senior Meals is a program provided by the Rural Office of Community Services (ROCS).<sup>5</sup> The DSM program serves a home delivery meal at 11:00 a.m. and a congregate meal at noon daily Monday thru Friday. Currently, the position of both site manager and cook of the NSC Senior Center is held by Danielle Atchinson. Bev Green works as assistant to Danielle. Karen Janousek currently holds the position of ROCS/DSM program director, supervisor to Danielle.

With regards the food served with the DSM program, cooks and site managers have strict guidelines to follow with regards to the types of food they may serve. All meals served through the DSM program are required to meet 1/3 of the daily dietary intake of a person age 60 and over consisting of 3 oz. of meat, 3 servings of fruits and/or vegetables, and one serving of milk and bread.<sup>6</sup> Danielle has specific recipes to follow and is required to have each menu approved by Karen prior to distribution or publication. It should be noted that the majority of those interviewed for this assessment, reported issues with the food in one form or another.

### ***Organizational Structure***

The NSC Senior Center has its own senior board. Total care and control over the building, activities, and day-to-day operations within the realm of providing civic engagement, opportunities for socialization, activities, and a place for seniors to gather remain with the senior board and participants at the NSC Senior Center. The NSC Senior Center is responsible for communicating issues involving the DSM program with the site manager/cook in a timely manner. The NSC Senior Center is responsible for gaining volunteer support. All funds raised by NSC Senior Center in its entirety belong to the NSC Senior Center for the purposes established through nonprofit status.

The ROCS and DSM staff operate separately from the NSC Senior Center and its senior board. The DSM has their own site council with by-laws that are in are currently being revised. The site manager/cook of the NSC Senior Center site is solely responsible for all areas concerning meals served to seniors through congregate or home delivery meals. This includes fundraising and collection of donations. The site manager/cook is also responsible for establishing new participants, all matters concerning food, the menu,

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<sup>4</sup> (Dakota Dunes/North Sioux City Times 2012)

<sup>5</sup> (Dakota Senior Meals 2015)

<sup>6</sup> (South Dakota Department of Social Services 2015)

financials relating to the DSM program, and overseeing that all areas are cleaned after their use. All funds raised by DSM staff belong to the DSM program for the purposes of providing meals to seniors.

### ***Environment***

Senior participants have little control over the environment and facilitate little to none of the activities. The NSC Senior board is fairly inactive. Limited volunteer roles were observed, such as table cleaners and people refilling coffee. One volunteer in particular was observed to have majority control over the environment at the NSC Senior Center. This volunteer was observed answering the phone, sitting in the front office greeting participants, cleaning multiple areas including storage and office spaces. The volunteer self-reported to deliver the monthly commodities to senior residents, cleans bathroom and dining room floors. Throughout interviews with participants, it should be noted that several interviewees felt uneasy and uncomfortable with the environment at the NSC Senior Center.

### ***Territories and Boundaries***

Territories and boundaries at the NSC Senior Center were not clear or easily seen. The invisible line that divides has not only been established by the happenings and conflict at the NSC Senior Center, but also defined by a history of relationships, alliances, and resentments.

The culture of the NSC Senior Center was food orientated, as the site manager/cook enticed participation in an effort to improve numbers. Events that occur facilitate activities that involve drawings for free food (e.g. free steak(s), free meals, box of chocolates). Participants were observed reserving seats with personal items or sitting in the same place on a daily basis. Seniors are asked to make reservations by 9:30 a.m. the same day. It was observed that most participants ate and left.

All supplies for both DSM and the NSC Senior Center are located in shared spaces. Storage areas are throughout the center and shared by the different organizations that utilize the building. Anyone with a key to the building has access to most areas with the exception of the storage areas. It was communicated by various parties that several people have keys to the NSC Senior Center with some in possession of old keys to locks that were changed fairly recently. Some mentioned that they have keys to certain areas such as a storage room with out a key to the building itself.

### ***Conclusion***

On July 10, 2015 University of Iowa MSW students, Lorelei Thomas and Sara Staver called a meeting in order to discuss the structure and current state of the NSC Senior Center board and its members. Along with those invited to attend, other members of the community including Dan Parks, Susan Kloostra, and Julia Kleinschmit with the University of Iowa were also in attendance. It was concluded that NSC Senior Center has an inactive board. A public meeting and election are scheduled for Thursday, July 30, 2015 at 1:30 p.m. Another public notice was placed in the paper asking for community members to volunteer as board of directors for the NSC Senior Center and requested that all interested parties send letters of interest to NSC Senior Citizens Community Center at 504 River Dr. North Sioux City, SD. 57049 by July 24, 2015.

The needs assessment produced a clearer picture of the historical, social, and political aspects that influence the concerns at the NSC Senior Center. The issues at the NSC Senior Center are complicated and intertwined with other organizations. There is a history that has caused emotional conflicts to arise and deepen, as issues remain unaddressed.

With the recent events of the July 10<sup>th</sup> meeting, an important and intrinsic issue came to light. With the NSC Senior Center operating without an active board, few decisions can be carried out. Therefore, recommendations are listed in the order of importance.

### ***Recommendations***

#### **NSC Senior Center**

- A formal board needs to be established
- Re-examine, update, and revise NSC Senior Center By-Laws
- Adopt a Director that is active, experienced, and possesses pro-social interactive skills to oversee the day-to-day operations at the NSC Senior Center
- Define boundaries between NSC Senior Center and other operating entities that utilize the NSC Senior Center building (both physically and visually)
- Establish physical territories for NSC Senior Center board members, non-board members, and volunteers
- Devise a formal system for seniors to provide insight, feedback, and suggestions in manner that is confidential
- Define roles and rules for volunteers

#### **ROCS**

- Review and revise ROCS/DSM program by-laws
- Regularly engage and include the new NSC Senior Center board according to your revised by-laws
- Define boundaries between the NSC Senior Center and the DSM program
- Provide monthly on-site support and supervision to the site manager/cook for a period of 12 months
- Provide formal training to staff regarding meal prep, proper handling of food, storage, and meal planning
- Provide NSC Senior Center with education about Dietary Reference Intake, set by the USDA
- Devise a formal system for feedback from seniors and participants in a manner that is confidential

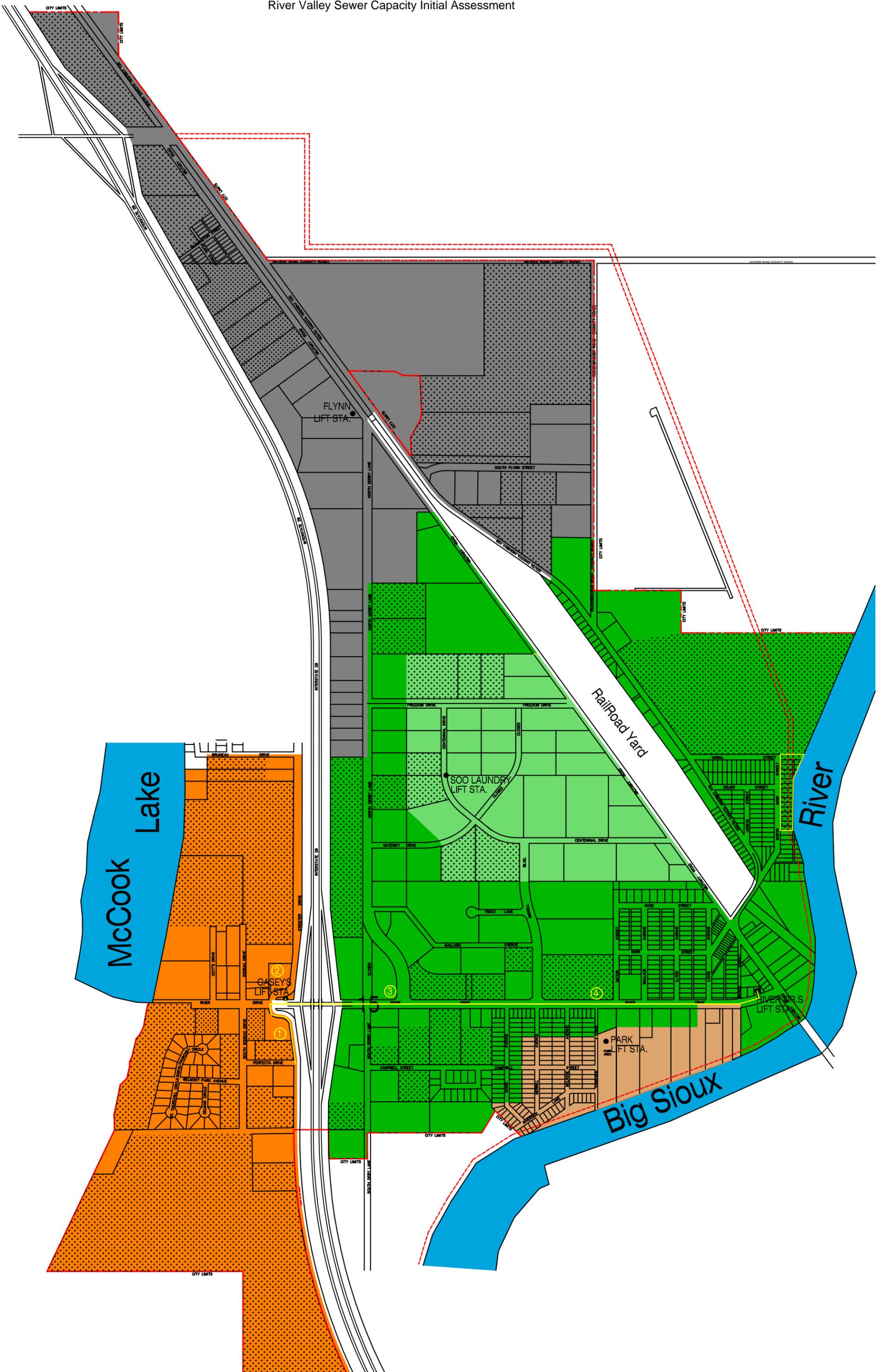
**To the folks at the NSC Senior Center, the staff with DSM program and ROCS, and community members of North Sioux City, THANK YOU! Thank you for allowing us into your homes, work spaces, and providing us with enough information to properly assess the needs of your community.**

## North Sioux City Flow Study

20-Jul-15

| No. | Location                                | Size     | Plan Slope | Capacity      | Developer<br>Est. flow | Measured<br>Peak Flow | Total        | Measured<br>Peak Depth     |
|-----|---|----------|------------|---------------|------------------------|-----------------------|--------------|----------------------------|
|     |   | (inches) | (ft/ft)    | (gpm)         | (gpm)                  | (gpm)                 |              | (inches)                   |
| 1   | River Valley                            | 8"       | 0.004      | <b>340</b>    | 498.5                  | 143                   | <b>641.5</b> | 3.7"                       |
| 2   | Casey's Lift Station                    | n/a      | n/a        | <b>90/125</b> | 498.5                  |                       |              |                            |
| 3   | River Dr. from Derby<br>East - 2 blocks | 12"      | 0.0022     | <b>746</b>    | 498.5                  | 260                   | <b>758.5</b> | 7.2 (75% of 12=9")         |
| 4   | River Dr. from 12"<br>to Parkside       | 15"      | 0.0016     | <b>1155</b>   | 498.5                  | 278.7                 | <b>777.2</b> | 10.2 (75% of 15" = 11.25") |

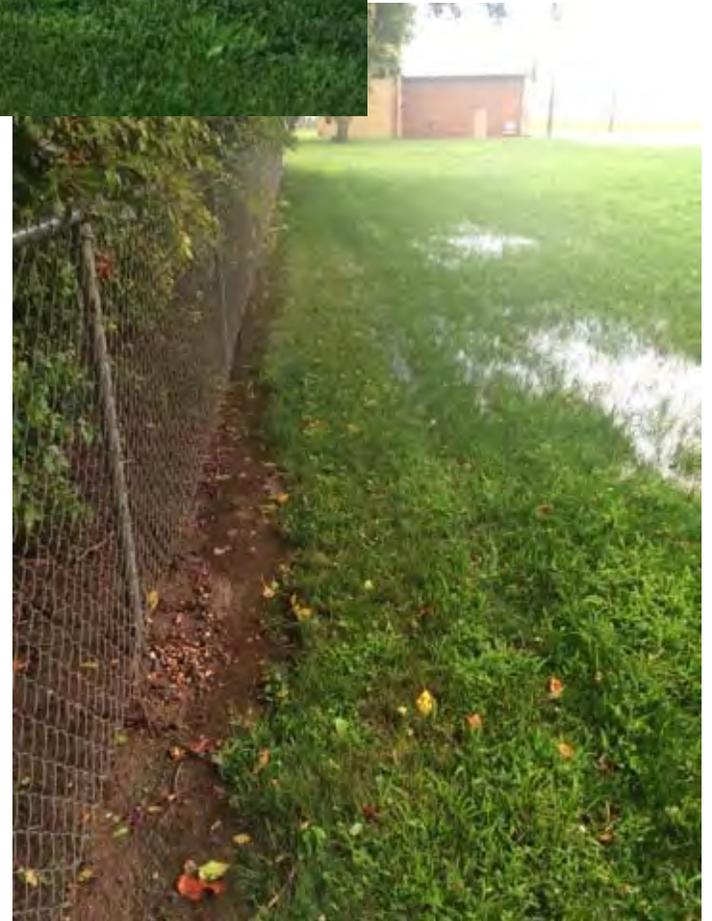
River Valley Sewer Capacity Initial Assessment



PHOTOS TAKEN BY GREG MEYER -- 7/17/15 @ 8:02 AM



PHOTOS TAKEN BY HOMEOWNER  
314 LAKESHORE DRIVE





PHOTOS TAKEN BY HOMEOWNER  
314 LAKESHORE DRIVE

## NOTICE OF PUBLIC MEETING AND BOARD ELECTION

The North Sioux City Senior Citizens Community Service Center is hosting a public meeting to seek input from the North Sioux City and area residents. The meeting is to inform newer residents about the Senior Center and to gather information from residents regarding its organization, programs, activities and services. Everyone is encouraged to participate in this public discussion. Following the meeting, we will take nominations and select additional Board members.

The meeting will be at 1:30 p.m. on Thursday, July 30, 2015, in the Council Chambers of City Hall, at 504 River Drive.  
Publish July 16 and 23, 2015  
Published twice at the total approximate cost of \$13.91  
T-29-5-26

## Directors for Senior Center Board

The North Sioux City Senior Citizens Community Service Center is looking for volunteers to serve as directors of the Board. The directors must be 55 years of age or older. The Board promotes the welfare of the aging, plans and promotes civic and beneficial programs, and sets policy for the organization.

If interested, please mail a letter of interest to  
NSC Senior Citizens Community Center, 504 River Drive,  
North Sioux City, SD 57049 by Friday, July 24, 2015.

## North Sioux City Senior Citizens Service Center Fundraiser

# P A N C A K E S



**Free-will donations**

### Menu:

Pancakes, French Toast  
Scrambled Eggs, Sausage  
Biscuits & Sausage Gravy  
Coffee, Orange Juice, Milk

your donation goes toward funding programs @ the Center