

North Sioux City, South Dakota
Regular Meeting of the City Council
July 20, 2015 – 7:00 p.m.
City Hall

PROPOSED AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes: July 6, 2015, Regular Meeting
6. Agenda Items
 - A. Housing Study
Community Partners Research
 - B. Program Overview of SEACOG, SEDF and DBF
Lynne Forbes, Executive Director
 - C. Senior Center Needs Assessment Report
Lorelei Thomas, Sara Staver
 - D. River Valley Sewer Capacity
 - E. West Shore Road / Transportation Alternatives Program (TAP)
 - F. NSC Economic Development Update
Bruce Odson, Kory Menken
7. Community and Council Input
8. Executive Session*
 - A. Personnel
 - B. Contractual
9. Approval of Fines
10. Approval of Bills
11. Adjournment

*SDCL 1-25-2 (sections 1-5) allows a majority of the body present to vote to close a meeting when discussion revolves around personnel, legal matters or contract negotiations. Meetings may also be closed for certain economic development matters (SDCL 9-34-19).

UNAPPROVED
North Sioux City, South Dakota
City Council Regular Meeting Minutes
July 20, 2015

Meeting called to order at 7:00 p.m. by Mayor Fredericksen. Beavers, Christiansen, Cropley, Parks, Reiff, Rogers, Slater and Verdoorn were present. Also in attendance were Sabrina Saylor, Assistant City Attorney, and Susan Kloostra, Acting Finance Officer.

Mayor Fredericksen led the Pledge of Allegiance.

Motion by Parks second by Christiansen to approve the agenda as presented. Unanimous.

Motion by Christiansen second by Parks to approve the July 6, 2015 Regular Council Meeting Minutes. Unanimous.

Steve Griesert with Community Partners Research presented an analysis of the overall housing needs in North Sioux City. Members of the NSC Housing and Redevelopment Commission (HRC) and SEACOG were in attendance.

Lynne Forbes, Executive Director, introduced herself and gave a brief program overview for SEACOG, SEDF and DBF.

University of Iowa intern, Sara Staver, presented her and Lorelei Thomas' joint findings on the Senior Center needs assessment. The assessment included recommendations for both the Senior Center as well as ROCS. Representatives from both organizations were pleased with the assessment and thanked the interns for their hard work. Other input was received by Laura Libby, Anna Szczspanik, Bill Merrill, and ROCS' Director and Cook/Site Manager, Karen Janousek and Danielle Atchinson, respectively. The City Council thanked Bill and Delores Merrill for their work with the Senior Center. Laura Libby relinquished her Senior Center keys to Dan Parks, which were given to Delores Merrill. A petition was submitted by Szczspanik to request the Dakota Senior Meals be replaced. Council received the petition but took no action. The Merrills thanked the City for always helping, and stated they support the interns' recommendations.

Greg Meyer, City Engineer, gave an update on River Valley Sewer Capacity. Meyer and Tim Hogan, Public Works Superintendent, spent the last three weeks monitoring and gathering data. Preliminary findings show we would exceed capacity at the completion of the proposed River Valley development. Questions, ideas and options were discussed. Meyer recommended we move forward by putting together a projection to incorporate for undeveloped flow that would come in, add it to what has been measured and come up with the flow and have a preliminary conversation with Sioux City. Based on the conversation, come back to Council with recommendations and projected costs. Slater made a motion second by Christiansen to take the appropriate measures to determine future capacity needs and present to Sioux City. Unanimous.

Meyer presented the 2009 West Shore Street Repair Bid Tabulation. Discussion was held. Cropley reported the TAP letter of intent was submitted to DOT. No Council action was required for the July 15, 2015 Letter of Intent submission. DOT will review all submissions and contact applicants of their determination later in the year. Meyer is working to update the bid tabulation to provide Council with a current scope of work and projected pricing.

NSC Economic Development Corporation's (NSCEDC) Board President, Bruce Odson, gave a brief overview regarding NSCEDC. Odson reported North Sioux's economic partnership between the City and the State is the best within the State. Odson also shared that he had received Kory Menken's two week notice and would like input from the Council in filling the position.

Community/Council input:

- 1) Police Chief Rich Headid reported he was still reviewing applications to fill the open police officer position.

- 2) Toni Van Cleave's son is working on his Eagle Project. After he presents his concept and receives approval from the VFW, Van Cleave may present his project to the Council.
- 3) Council was updated on a resident concern regarding water issues from the new Ground Storage Tank and Pump Station. Meyer has been in contact with the homeowner and actively monitoring the situation.
- 4) Mayor Fredericksen raised concern of a resident's family member whose name was misspelled on the veteran memorial located at Centennial Park. Kloostra to review previous Council minutes to determine if a motion was made and to understand the cost involved to make the repair. Findings will be brought back to Council and discussed at the August 3, 2015 Council meeting.
- 5) Beavers asked Meyer questions regarding Rickenbacher Road. Council asked for the item to be added to the August 3, 2015 Council agenda.

At 9:38 p.m., motion made by Parks second by Cropley to take a break and reconvene in Executive Session, in accordance with SDCL 1-25-2 (sections 1 and 4), to discuss personnel and contractual matters. Unanimous.

Council reconvened in Executive Session at 9:45 p.m. and resumed regular session at 10:38 p.m.

Christiansen made a motion, second by Parks, to advertise for a Utility Billing/Accounts Payable Clerk. Unanimous.

Motion by Slater second by Cropley to advertise for a City Administrator and authorize a conversation with the NSCEDC to discuss sharing that position or working with them to fill one or two positions. Unanimous.

Motion by Parks second by Christiansen to give Kloostra a \$2/hr raise effective with the next pay period and a one-time \$1,000 bonus in appreciation for past services rendered during the transition. Unanimous.

Motion by Beavers second by Rogers for the approval of bills. Unanimous.

US BANK ONE CARD	\$2,156.98	JUN 2015 CC CHARGES
AARONS SIGN SHOP	\$125.00	CITY DEPT. TRUCK DECALS
ARNOLD MOTOR SUPPLY, LLP	\$37.60	VELCRO
AVENTURE STAFFING & PROF SERV	\$1,318.65	TEMP HELP
BARKLEY ASPHALT, INC	\$1,951.68	1/2" MIX TKT 150840
BEST WESTERN-RAMKOTA INN	\$78.53	TRAINING- HOTEL PIERRE/KLOOSTRA
BLACK HILLS AMMUNITION	\$1,107.50	AMMUNITION
BOULWARE AUTO BODY	\$239.00	POLICE BOAT - REMOVE/REPLACE
CED, INC.	\$240.50	FUSE (10), CBL TIE, WIRE STRIP
CENTER POINT LGE PRINT	\$172.56	BOOKS (8)
CITY OF SIOUX CITY IOWA	\$13,744.00	3QTR2015 WOODBURY CTY COMM SVC
CITY OF SIOUX CITY	\$28,038.99	JUN 2015 SEWER CHARGES USAGE 13,371
DAKOTA DUNES/NSC TIMES	\$369.61	JUN 2015 PUBLISHING
DERBY INSURANCE SVCS, INC	\$1,626.00	AUG 2015-AUG 2016 HRC INSUR
ELECTRIC INNOVATIONS	\$132.00	3QTR2015 ALARM (2)
FIRST FINANCIAL BANK USA	\$23.47	GLASS PALACE - LUNCH MTG
GILL HAULING INC	\$8,908.10	JUN 2015 RESIDENTIAL SOLID WASTE
H2O 4 U	\$52.75	BOTTLED WATER
HAWKINS, INC	\$5.00	SULFUR DIOXIDE CYLINDER
INGRAM LIBRARY SERVICES	\$354.58	BOOKS (27)
JACK'S UNIFORMS & EQUIPMENT	\$246.85	CLOTHING ALLOWANCE
JANITOR DEPOT, INC.	\$514.05	VACUUM, 24X32 LINERS (2)
JENSEN SPRINKLER	\$164.97	CITY HALL & SR CENTER REPAIRS
JUNIOR LEAGUE OF SIOUX CITY	\$250.00	GOLF TOURNAMENT HOLE SPONSORSHIP
KEVIN O'DELL ELECTRIC, INC.	\$1,490.47	EXIT 4 & EXIT 2 REPAIRS
KMEG-TV	\$837.00	ADVERTISING 06/01-06/28
KTIV TELEVISION INC	\$895.00	ADVERTISING 06/01-06/28
LEADER-COURIER	\$225.66	JUN 2015 PUBLISHING
TEAMSTERS LOCAL NO. 120	\$224.00	JUL 2015 DUES
MALLOY ELECTRIC	\$131.08	QD BUSHING
MARTEL ELECTRONICS, INC	\$189.00	16GB SD CARD (6)
MERCY BUSINESS HEALTH SVCS	\$53.33	JUN 2015 EAP
MIDAMERICAN ENERGY	\$13,936.94	JUN 2015 UTILITY CHARGES
MIDWEST WHEEL	\$96.95	2X150 11R/7S CONSP. T, NITRILE GLOVE
MJ MINOR UTILITY CONTRACTOR	\$3,640.00	WASHINGTON ST - HYDRO VAC 2 CURB STOP
NORTHRUP CONSTRUCTION	\$40.00	EXEC BOARD RM REPAIR CEILING GRID
NOVELTY MACHINE & SUPPLY CO	\$1,285.29	BALDOR PREMIUM EFFICIENT MOTOR
O'REILLY AUTOMOTIVE, INC.	\$275.71	VPOWER PLUG
IOWA OFFICE SUPPLY, INC	\$482.15	BINDERS (48), SHEET PROTECTOR

PRESTO-X	\$253.94	JUN 2015 PEST CONTROL (4)
QUALIFIED PRESORT SVC, LLC	\$733.20	JUN 15 PRT/POSTAGE UTILITY BILLS
ROBERTSON IMPLEMENT CO	\$778.24	MOWER CLUTCH, SPINDLE
SBW INC.	\$39.50	SUPPLIES
SD ONE CALL	\$59.36	JUNE 2015 LOCATE FEES (53)
SIOUX CITY JOURNAL COMM	\$98.97	CLASSIFIED AD-POLICE OFFICER (
SIOUXLAND HUMANE SOCIETY	\$74.00	JUNE 2015 SERVICES
SIRCHIE FINGERPRINT LAB	\$701.20	INTEGRITY BAGS
SLR15 RIFLES, INC	\$905.00	SLR15 ARMORER TOOL KIT
TELVUE CORPORATION	\$2,142.00	CABLE CHANNEL (4 YRS)
TOWN & COUNTRY LAWN SVC, I	\$946.75	JUN 2015 WEED CTRL
ULTRA-LITE PERFORMANCE, INC.	\$21.00	WELD ON BATTERY BOX
WESTERN OFFICE TECHNOLOGIES	\$349.38	FOLDERS (4), FILE, CLNG CART, BINDER
WRIGHT EXPRESS FLEET SVCS	\$2,078.13	JUN 2015 FUEL CHARGES
YANKTON MEDICAL CLINIC	\$142.00	OFFICE OUTPATIENT - FELLER
ZEE MEDICAL SERVICE	\$163.10	MEDICINE CABINET SUPPLIES (3)

As required by SDCL 6-1-10, the following is a list of the June 2015 payroll by department:

Finance	8,432.60
Library	6,703.20
Parks & Rec	25,512.76
Police	22,101.64
Public Works	20,728.38

Motion by Reiff and second by Verdoorn to adjourn at 10:41 p.m. Unanimous.

Randy Fredericksen, Mayor

Attested

Susan Kloostra, Acting Finance Officer